

CITY OF TULIA

APPROVED OPERATING BUDGET



2019-2020

CITY OF TULIA, TEXAS

APPROVED OPERATING BUDGET

October 1, 2019 – September 30, 2020

Submitted to:

MAYOR AND CITY COUNCIL

MAYOR: ISRAEL "BIBO" RAMIREZ

COUNCIL MEMBER DISTRICT I: GREGORY NEEDHAM

COUNCIL MEMBER DISTRICT II: JAY SMITH

COUNCIL MEMBER DISTRICT III: KATHY VESTAL

COUNCIL MEMBER DISTRICT IV: JASON JACK

Prepared by:

DION O. MILLER, CITY MANAGER

JAMES L. DAVIS, FINANCE DIRECTOR

THIS PROPOSED BUDGET INCLUDES A PROPOSED PROPERTY TAX RATE OF \$0.444494 PER \$100 OF VALUE FOR TAX YEAR 2020 (FY 2019-2020). (filed with City Secretary on 9/30/2019)

THIS BUDGET WILL RAISE MORE TOTAL PROPERTY TAXES THAN LAST YEAR'S BUDGET BY \$34,866.06 OR 7.95% ABOVE THE EFFECTIVE RATE AND OF THAT AMOUNT \$0.00 IS TAX REVENUE TO BE RAISED FROM NEW PROPERTY ADDED TO THE TAX ROLL THIS YEAR.

MUNICIPAL DEBT OBLIGATIONS AS OF OCTOBER 1, 2019 TOTALS \$5,756,000.00 IN PRINCIPAL AND \$1,182,453.25 IN INTEREST FOR A TOTAL OF \$6,938,453.25.

TAX RATE	ADOPTED FY 2019-20	ADOPTED FY 2018-19
PROPERTY TAX RATE	\$0.444494	\$0.499978
EFFECTIVE TAX RATE	\$0.411759	\$0.490800
EFFECTIVE M&O RATE	\$0.411759	\$0.490800
ROLLBACK RATE	\$0.444699	\$0.529900
DEBT RATE	\$0.000000	\$0.000000

COUNCIL MEMBER	9-10-2019 VOTE
ISRAEL "BIBO" RAMIREZ	Y
GREGORY NEEDHAM	Y
JAY SMITH	Y
KATHY VESTAL	Y
JASON JACK	Y

To The Mayor, City Council members, and Tulia Citizens:

Submitted herewith is the City of Tulia Annual Budget for fiscal year 2019-20. The budget is balanced in the general fund regarding revenues received and expenditures made for the year. The tax rate to fund this budget is \$ 0. 444494/ \$100 valuation of property. The total tax rate is dedicated to the city's maintenance and operations expenditures as the city has no property tax debt in this budget. As with most Texas cities, the City of Tulia makes transfers between the utility funds and general fund to pay for services provided by the general fund to the Water, Sewer, and Wastewater Funds, the Electric fund, and the Landfill/Solid Waste Fund. These transfers from the utility funds to the general fund are payments in lieu of taxes that normally would be paid in property taxes if the services were provided by private sector business. The transfers are shown in the chart in this budget labeled City of Tulia Intra-Fund Transfers.

This year, Swisher County Tax Appraisal District performed a reappraisal for property in the county and cities. As a result, the tax rate number is lowered as are the other tax figures included in the Truth-In-Taxation requirements. The city operates under the Small City taxing regulations of the property tax code. As a result of the reappraisal, some property values increased while other property values may have declined. Overall, the proposed city tax rate is below the current eight (8) per cent rollback rate but is 7.95 % above the effective tax rate which is \$ 0. 411759/\$100 valuation.

There is no reduction in current service levels in this budget. In the past two annual budgets, the city council and citizens made it possible to reorganize the Public Works Department and the Electric Department with directors in each department. With the hiring of a Public Works Director in the 2018-19 annual budget, the reorganization is complete. The organization and community are receiving better service since this has occurred. In addition, the city and Tulia Power & Light recently went through a transition to smart meters which will contribute to better efficiency of staff, improved service to the customer, and better measurement of services delivered and consumed by the customers. In the 2020-21 annual budget, the city should conduct a utility cost of service analysis for its utility funds to reflect any improvement and change in system usage and consumption. This analysis will determine the adequacy and fairness of the utility rates paid by customers. In the budget, the utility rates for water, sewer collection/ wastewater treatment, and solid waste collection and disposal are increased by 4.5 %. The Electric rates remain unchanged.

The city has scheduled and budgeted \$ 442, 005. 00 for capital replacement for equipment, building maintenance, and information technology with new computers for police.

This year the city and the Tulia Economic Development Corporation will begin construction of a business park funded by a grant from the Economic Development Administration, certificates of obligations, and EDC sales tax collections. This is a project which will allow Tulia to develop some lots for small business who desire to expand or relocate to Tulia.

I thank the Mayor and City Council, Tulia citizens, and the city staff for their involvement in the budget process and encourage them to be active in promoting Tulia as a place to live, work, learn, and play.

Sincerely,

Dion O. Miller

City Manager

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DEBT SERVICE REQUIREMENTS - BONDS AND CAPITAL LEASES

Bonds:

Debt service requirements for the bonds are as follows:

<u>Year Ended</u> <u>September 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u> <u>Requirements</u>
2020	588,000	183,393	771,393
2021-2033	5,168,000	998,961	6,166,961
	5,756,000	1,182,353	6,938,353

Debt Schedule:

<u>Fund</u>	<u>Year</u>	<u>Budget</u> <u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>P/I</u>
Electric	2012				
GO Ref Bonds		2019-20	\$ 185,000.00	\$ 27,375.00	\$ 212,375.00
		2020-21	\$ 195,000.00	\$ 21,675.00	\$ 216,675.00
		2021-22	\$ 200,000.00	\$ 15,750.00	\$ 215,750.00
		2022-23	\$ 210,000.00	\$ 9,600.00	\$ 219,600.00
		2023-24	\$ 215,000.00	\$ 3,225.00	\$ 218,225.00
Sewer	2013				
Rev C/O		2019-20	\$ 92,000.00	\$ 13,524.00	\$ 105,524.00
		2020-21	\$ 89,000.00	\$ 10,990.00	\$ 99,990.00
		2021-22	\$ 93,000.00	\$ 8,442.00	\$ 101,442.00
		2022-23	\$ 97,000.00	\$ 5,782.00	\$ 102,782.00
		2023-24	\$ 158,000.00	\$ 2,212.00	\$ 160,212.00

i-continued

Capital Leases:

The minimum annual payments on the Capital Leases are as follows:

Year Ended	Equipment	Department	Principal	Interest	Total Requirements
Sept 30, 2020	2016 JD Backhoe	Water	\$ 18,502.35	\$ 688.60	\$ 19,190.95
			<u>\$ 18,502.35</u>	<u>\$ 688.60</u>	<u>\$ 19,190.95</u>
2020	2010 963D Track Loader	Sanit. Disp.	\$ 37,302.68	\$ 1,388.30	\$ 38,690.98
			<u>\$ 37,302.68</u>	<u>\$ 1,388.30</u>	<u>\$ 38,690.98</u>
2019	Freighliner Trash Truck	Sanit. Coll.	\$ 26,091.53	\$5,329.49	\$ 31,421.02
2020			\$ 25,736.05	\$5,684.97	\$ 31,421.02
2021			\$ 27,052.75	\$4,368.27	\$ 31,421.02
2022			\$ 28,436.82	\$2,984.20	\$ 31,421.02
2023			\$ 1,529.31	\$1,529.31	\$ 31,421.02
2024			<u>\$ 108,846.46</u>	<u>\$19,896.24</u>	<u>\$ 157,105.10</u>

Approved - Leases & Purchases

Year Ended	Equipment	Department	Amount	Principal	Int.	Total Requirements
Sept 30,						\$ -

CITY OF TULIA
INTEREST INCOME HISTORY

FUND FUND NAME	FY 2015 YTD	FY 2016 YTD	FY 2017 YTD	FY 2018 YTD	FY 2019 YTD
100 General	\$ 45	\$ 19	\$ 370	\$ 701	\$ 1,119
102 Tule Lake	\$ 20	\$ 19	\$ 123	\$ 253	\$ 241
108 Tulia EDC	\$ 434	\$ 464	\$ 3,134	\$ 7,808	\$ 5,984
110 Peg Fund	\$ 37	\$ 44	\$ 362	\$ 862	\$ 902
112 Depot & Historical Preser.	\$ 20	\$ 26	\$ 181	\$ 370	\$ 293
114 Tulia PD Special	\$ 0.05	\$ 0.01	\$ 0.34	\$ 0.69	\$ 0.66
116 Tulia PD Training	\$ 4	\$ 5	\$ 10	\$ 9	\$ 13
118 Hotel Tax Fund	\$ 0.30	\$ 2	\$ 15	\$ 31	\$ 25
150 Sanitation Fund	\$ 127	\$ 95	\$ 934	\$ 2,248	\$ 1,859
200 Water/Sewer	\$ 684	\$ 554	\$ 2,595	\$ 5,438	\$ 5,024
201 Swr Const/2018 Bonds	\$ 727	\$ 882	\$ 568	\$ 12,819	\$ 21,713
300 Electric	\$ 1,012	\$ 949	\$ 6,283	\$ 12,552	\$ 12,147
301 Electric Construction	\$ 502	\$ 442	\$ 2,898	\$ 5,615	\$ 5,047
302 Interest & Sinking	\$ 306	\$ 279	\$ 1,854	\$ 3,813	\$ 3,636
303 Enterprise	\$ 1,502	\$ 1,247	\$ 7,164	\$ 15,214	\$ 16,483
304 Wire Scrap	\$ 13	\$ 11	\$ 59	\$ 84	\$ 101
400 Revolving Loan	\$ 108	\$ 161	\$ 1,393	\$ 3,236	\$ 2,445
500 Flexible Benefit	\$ 13	\$ 13	\$ 79	\$ 145	\$ 133
600 Insurance Management	\$ 95	\$ 91	\$ 598	\$ 1,173	\$ 1,127
700 Capital Replacement	\$ 334	\$ 485	\$ 2,853	\$ 6,804	\$ 8,253
800 Workers Compensation	\$ 15	\$ 11	\$ 56	\$ 55	\$ 63
TOTAL	\$5,996	\$5,796	\$ 31,527	\$ 79,233	\$ 86,610

** FY 2019 YTD Totals are through May 31, 2019**

CITY OF TULIA

2019 TOP TEN TAXPAYERS

<u>TAXPAYER</u>	<u>NATURE OF PROPERTY</u>	<u>TAXABLE VALUE</u>
1 Hilario Villa	Real Estate	\$ 2,909,233.00
2 Atmos Energy - W. Texas	Gas Utility	\$ 2,104,160.00
3 BNSF Railway	Transportation	\$ 1,757,730.00
4 Attebury Grain LLC	Grain Elevators	\$ 1,498,650.00
5 Eastwood Family Properties, LLC.	Real Estate	\$ 1,161,920.00
6 Mid Plains Rural Telephone	Communications	\$ 924,160.00
7 Tulia Cotton Warehouse LLC	Agriculture	\$ 873,110.00
8 Tulia TX Realty	Real Estate	\$ 852,800.00
9 Wilbur Ellis Company, LLC.	Agriculture	\$ 846,348.00
10 Rip Griffin Companies	Travel Center	\$ 740,365.00
	TOTAL:	\$13,668,476.00

CITY OF TULIA

TAX LEVIES AND TAX COLLECTION BY YEAR

<u>TAX YEAR</u>	<u>TAXABLE VALUE</u>	<u>TAX RATE</u>	<u>TAX LEVY</u>	<u>CURRENT TAX COLLECTED</u>	<u>PERCENT COLLECTED</u>
2008	\$ 94,677,333.00	\$ 0.311940	\$ 295,336.73	\$ 282,176.51	95.54%
2009	\$ 88,066,959.00	\$ 0.336044	\$ 295,943.55	\$ 283,326.55	95.74%
2010	\$ 87,475,216.00	\$ 0.364698	\$ 319,020.74	\$ 305,568.77	95.78%
2011	\$ 86,691,053.00	\$ 0.368489	\$ 319,458.19	\$ 301,734.61	94.45%
2012	\$ 86,408,580.00	\$ 0.378020	\$ 326,711.00	\$ 319,141.56	97.68%
2013	\$ 84,750,393.00	\$ 0.393723	\$ 333,681.79	\$ 326,822.63	97.94%
2014	\$ 85,027,522.00	\$ 0.423818	\$ 360,361.94	\$ 358,521.63	99.49%
2015	\$ 85,272,257.00	\$ 0.435058	\$ 370,983.78	\$ 364,266.79	98.19%
2016	\$ 85,725,139.00	\$ 0.466776	\$ 400,144.20	\$ 399,709.70	99.89%
2017	\$ 87,387,663.00	\$ 0.493541	\$ 431,293.88	\$ 425,032.18	98.55%
2018*	\$ 87,405,582.00	\$ 0.499978	\$ 437,008.65	\$ 427,323.42	97.78%
2019**	\$ 106,510,563.00	\$ 0.444494	\$ 473,432.89	\$ 449,761.25	95.00%
AVERAGE	\$ 88,783,188.33	\$0.409715	\$ 363,614.78	\$ 353,615.47	97.17%

* COLLECTIONS AS OF MAY 31

** ESTIMATE

CITY OF TULIA
APPROVED OPERATING BUDGET
OCTOBER 1ST, 2019

-----FY 2019-----

FY 2020

FY 2016	FY 2017	FY 2018	CURRENT	Y-T-D	PROJECTED	APPROVED
ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET

GENERAL FUND REVENUES

PROPERTY TAX

400-4000 AD VALOREM	366,954	403,370	431,294	437,009	427,323	432,639	473,433
TOTAL PROPERTY TAXES	\$366,954	\$403,370	\$431,294	\$437,009	\$427,323	\$432,639	\$473,433

NON-PROPERTY TAXES

400-4060 SALES TAX	229,520	241,349	256,209	237,500	164,200	235,000	237,500
400-4067 SALES TAX REV. EDC	111,869	120,675	127,454	118,750	82,100	117,500	118,750
400-4069 MIXED BEVERAGE TAX	332	57	1709	1500	511	1000	1500
TOTAL NON-PROPERTY TAXES	\$341,721	\$362,081	\$385,372	\$357,750	\$246,811	\$353,500	\$357,750

CONTRACT SERVICES

400-4100 FIRE CONTRACT	30,000	30,000	30,000	30,000	22,500	30,000	30,000
400-4102 DISPATCHING CONTRACT	77,114	75,597	78,462	77,500	48,797	80,000	80,000
400-4103 SCHOOL CROSSING GUARD	4,764	4,039	4,319	4,500	0	4,328	4,500
400-4110 CUTOFF ADMIN REVENUE	4,057	4,273	4,313	4,000	1,709	2,290	4,000
400-4150 OFFICE LEASE	1,800	1,800	1,800	1,800	1,800	1,800	1,800
TOTAL CONTRACT SERVICES	\$117,735	\$115,709	\$118,894	\$117,800	\$74,806	\$118,418	\$120,300

FRANCHISE FEES

400-4160 ATMOS ROW	54,962	54,208	60,145	63,500	34,211	52,911	61,000
400-4161 CABLE FRANCHISE	37,939	28,945	34,678	40,000	21,710	41,600	40,000
400-4162 TELEPHONE	29,741	26,908	32,279	36,000	14,351	30,000	24,000
TOTAL FRANCHISE FEES	\$122,642	\$110,061	\$127,102	\$139,500	\$70,272	\$124,511	\$125,000

MUNICIPAL COURT REVENUE

400-4200 MUNICIPAL COURT FINES	36,894	27,467	25,867	30,000	16,798	24,594	30,000
400-4201 MUN. COURT TECHNOLOGY	1,373	978	958	1,000	572	766	1,000
400-4202 COURT COST	2,236	2,057	1,542	2,750	2,088	2,750	2,750
400-4204 MISC. COURT REVENUE	0	10	110	0	0	0	0
TOTAL MUNICIPAL COURT REV.	\$40,503	\$30,512	\$28,477	\$33,750	\$19,458	\$28,110	\$33,750

PERMITS/FEES/LICENSES

400-4300 SWIM ADMISSIONS	1,439	2,587	2,098	2,750	0	2,500	2,500
400-4302 SWIM PASSES	287	773	466	1,500	0	1,250	1,250
400-4303 SWIM LESSONS	212	537	42	750	0	500	500
400-4304 SWIM POOL RENTAL	702	1,427	1,442	1,750	0	1,750	1,750
400-4305 MOVING FEES	1,000	1,160	1,070	1,100	660	1,000	1,100
400-4308 PAYROLL ADMIN. FEES	8	0	0	0	0	0	0
400-4310 ANIMAL CONTROL FEES	1,664	3,383	2,361	2,500	1,914	2,564	2,750
400-4311 MOWING FEES	0	0	0	0	0	0	0
400-4313 BUILDING PERMITS	7,811	3,620	3,120	4,500	4,899	6,565	4,500
400-4316 PEDDLER PERMITS	30	370	460	400	130	174	400
TOTAL PERMITS/FEES/LICENSES	\$13,153	\$13,857	\$11,059	\$15,250	\$7,603	\$16,303	\$14,750

CITY OF TULIA
APPROVED OPERATING BUDGET
OCTOBER 1ST, 2019

	FY 2016		FY 2017		FY 2018		-----FY 2019-----		FY 2020
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	APPROVED BUDGET	
GENERAL FUND REVENUES (cont.)									
INTEREST/PENALTY									
400-4400 INTEREST REVENUE	19	370	701	750	1,119	1,200	1,200		
400-4410 PENALTIES	46,162	66,696	61,730	58,000	42,568	57,041	62,000		
TOTAL INTEREST/PENALTY	\$46,181	\$67,066	\$62,431	\$58,750	\$43,687	\$58,241	\$63,200		
MISCELLANEOUS REVENUE									
400-4700 MISC. REVENUE	-997	7,283	9,222	6,000	5,249	6,000	11,500		
400-4701 RETURNED CHECK CHARGES	2,145	1,940	2,901	2,250	1,966	2,635	2,500		
400-4702 SALE OF PROPERTY	4,351	6,281	7,005	6,000	100	450	6,000		
400-4703 POLICE REPORT	257	211	204	250	232	311	250		
400-4705 CASH LONG/SHORT	-892	-850	769	0	2,559	1,000	0		
400-4707 TEXAS REV. RECOV. ASSN.	1,827	951	2,501	1,250	0	100	1,250		
400-4708 FUEL CHARGE/GARBAGE	0	0	0	0	0	0	0		
*400-4709 PAYMENT IN LIEU OF TAXES	295,726	300,430	300,860	327,359	163,680	327,359	329,395		
TOTAL MISC. REVENUE	\$302,417	\$316,246	\$323,462	\$343,109	\$173,786	\$337,855	\$350,895		
OTHER SOURCES									
400-4900 BAD DEBT EXPENSE	6	-2,979	-17,194	100	0	0	100		
400-4902 GRANT REVENUE	0	0	0	0	0	0	0		
400-4903 TRANSFERS IN	1,018,281	459,329	587,035	9,576	0	9,500	9,500		
400-4904 LONG TERM CAPITAL TRANSFS. I	0	0	0	0	0	0	0		
TOTAL OTHER SOURCES	\$1,018,287	\$456,350	\$569,841	\$9,676	\$0	\$9,500	\$9,600		
TRANSFERS									
500-9900 TRANSFERS OUT	-28,099	-29,100	-11,173	-33,711	-11,033	-33,711	-33,850		
506-9900 TRANSFERS OUT	0	0	0	0	0	0	0		
TOTAL TRANSFERS	-\$28,099	-\$29,100	-\$11,173	-\$33,711	-\$11,033	-\$33,711	-\$33,850		
TOTAL REVENUES	\$2,341,494	\$1,846,152	\$2,046,759	\$1,478,883	\$1,052,713	\$1,445,366	\$1,514,828		

*PAYMENT IN LIEU OF TAXES IS FROM MUNICIPAL ENTERPRISE FUNDS TO COMPENSATE GENERAL FUND FOR LOST FRANCHISE TAX REVENUE.

CITY OF TULIA
APPROVED OPERATING BUDGET
OCTOBER 1ST, 2019

LEGISLATIVE

100-GENERAL FUND

The City of Tulia is governed by the Mayor and four council members pursuant to the provisions of the City Charter. The Mayor and Council members are elected to two-year terms, serving as the legislative branch of the City. This section of the budget also includes funding for the City Attorney, who serves as the chief legal advisor to the council, city manager and other management personnel of the City.

	-----FY 2019-----						FY 2020 APPROVED BUDGET
	FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	
PERSONNEL							
501-1115 ASSOCIATIONAL DUES/MEETINGS	6,200	10,388	10,487	13,000	6,462	8,660	12,000
501-1116 EMPLOYEE INSURANCE	0	0	0	0	0	0	0
501-1120 PERSONNEL - MERIT INCREASES	0	0	0	0	0	0	0
TOTAL PERSONNEL	\$6,200	\$10,388	\$10,487	\$13,000	\$6,462	\$8,660	\$12,000
SUPPLIES							
501-2121 OFFICE SUPPLIES	138	313	25	250	0	0	250
501-2122 CLOTHING SUPPLIES	0	0	0	150	0	0	150
501-2134 OTHER SUPPLIES	106	-5	0	200	13	17	200
TOTAL SUPPLIES	\$244	\$308	\$25	\$600	\$13	\$17	\$600
CONTRACTUAL							
501-4142 INSURANCE-PROP, LIAB & OTHER	3,589	5,209	3,488	3,705	3,705	3,705	3,705
501-4143 SPECIAL SERVICES	14,449	6,914	6,746	20,000	11,992	16,069	18,000
501-4144 ADVERTISING	306	231	949	500	0	0	500
501-4145 ELECTION EXPENSE	3,603	3,304	3,636	6,500	3,616	3,616	6,500
501-4158 LEGAL SERVICES	43,273	38,023	35,386	34,000	16,842	34,568	35,000
501-4160 WEBSITE	2,509	2,635	2,866	10,300	10,080	10,080	2,700
501-4169 GRANT MATCH	0	0	0	0	0	0	0
TOTAL CONTRACTUAL	\$67,729	\$56,316	\$53,071	\$75,005	\$46,235	\$68,038	\$66,405
CAPITAL							
501-5185 CAPITAL CONTRIBUTIONS	0	0	0	0	0	0	0
TOTAL CAPITAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CONTRACTS FOR SERVICES							
501-8183 AMBULANCE CONTRACT	15,000	15,000	15,000	15,000	0	15,000	15,000
501-8184 CITY/COUNTY AIRPORT	2,100	2,069	2,767	5,000	2,450	3,283	5,000
501-8185 MUSEUM CONTRACT	0	0	0	0	0	0	0
501-8186 LIBRARY CONTRACT	9,500	9,500	9,500	9,500	0	9,500	9,500
501-8188 BOARD CITY DEVELOP/C OF C	6,000	6,000	6,000	6,500	0	6,500	6,500
501-8189 TULE LAKE GOLF ASSN.	2,500	2,500	2,500	2,500	2,500	2,500	2,500
501-8190 TULIA EDC	0	0	0	118,750	82,100	117,500	118,750
501-8191 EMERGENCY MANAGEMENT	7,500	7,500	7,500	7,500	0	7,500	7,500
TOTAL CONTRACTS FOR SVES.	\$42,600	\$42,569	\$43,267	\$164,750	\$87,050	\$161,783	\$164,750
SUBTOTAL	\$116,773	\$109,581	\$106,850	\$253,355	\$139,760	\$238,498	\$243,755
TRANSFERS							
*501-9900 TRANSFERS	115,133	80,894	119,494	129,211	47,972	129,211	124,315
TOTAL TRANSFERS	\$115,133	\$80,894	\$119,494	\$129,211	\$47,972	\$129,211	\$124,315
TOTAL LEGISLATIVE	\$1,640	\$28,687	-\$12,644	\$124,144	\$91,788	\$109,287	\$119,440

*IN THE FY 2019-2020 REQUESTED BUDGET GENERAL FUND DEPARTMENTS THAT PROVIDE SERVICES TO ENTERPRISE FUND DEPARTMENTS WILL TRANSFER EXPENDITURES TO THOSE DEPARTMENTS ON A QUARTERLY BASIS.

CITY OF TULIA
APPROVED OPERATING BUDGET
OCTOBER 1ST, 2019

CITY MANAGER

100-GENERAL FUND

The City of Tulia was incorporated as a "council-manager government" through a Home Rule Charter that was approved by the voters on December 6, 1972. The City Manager is appointed by the City Council to serve as the Chief Administrative Officer of the City. The City Manager's duties include personnel administration, supervision, budget preparation and management, advising the City Council on a wide variety of policy matters and other duties.

	-----FY 2019-----					FY 2020	
	FY 2016	FY 2017	FY 2018	CURRENT	Y-T-D	PROJECTED	APPROVED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET
BUDGETED POSITIONS (FTE'S)							
City Manager	1	1	1	1	1	1	1
EXPENDITURES							
PERSONNEL							
502-1111 SUPERVISIONAL SALARIES	75,110	79,610	79,610	79,600	53,108	79,608	79,600
502-1112 OPERATIONAL SALARIES	0	0	0	0	0	0	0
502-1115 ASSOCIATIONAL DUES/MEETINGS	7,721	10,511	10,641	10,000	5,767	7,728	10,000
502-1116 EMPLOYEE INSURANCE	3,837	4,635	5,406	6,294	3,934	6,294	6,675
502-1117 SOCIAL SECURITY	6,151	6,549	6,549	6,556	4,369	6,556	6,556
502-1118 TMRS	9,918	10,356	10,416	9,491	6,047	8,103	9,305
502-1121 LONGEVITY	0	0	0	0	0	0	0
502-1122 EDUCATIONAL	0	0	0	0	0	0	0
502-1147 CAR ALLOWANCE	6,000	6,000	6,000	6,000	4,000	6,000	6,000
TOTAL PERSONNEL	\$108,737	\$117,661	\$118,622	\$117,941	\$77,225	\$114,289	\$118,136
SUPPLIES							
502-2121 OFFICE SUPPLIES	367	101	237	500	71	150	500
502-2122 CLOTHING SUPPLIES	38	0	0	0	0	0	0
502-2128 EDUCATIONAL SUPPLIES	0	0	0	0	0	0	0
502-2134 OTHER SUPPLIES	0	0	0	0	0	0	0
TOTAL SUPPLIES	\$405	\$101	\$237	\$500	\$71	\$150	\$500
MAINTENANCE							
502-3142 MAINT OFFICE EQUIPMENT	2,184	2,223	2,227	2,250	2,007	2,007	2,250
TOTAL MAINTENANCE	\$2,184	\$2,223	\$2,227	\$2,250	\$2,007	\$2,007	\$2,250
CONTRACTUAL							
502-4142 INSURANCE-PROP, LIAB & OTHER	99	103	96	110	110	110	110
502-4143 SPECIAL SERVICES	5,046	327	432	2,000	194	259	2,000
502-4147 TELEPHONE SERVICE	1,709	1,586	1,635	2,500	1,067	1,429	1,750
TOTAL CONTRACTUAL	\$6,854	\$2,016	\$2,163	\$4,610	\$1,371	\$1,798	\$3,860
CAPITAL							
502-5185 CAPITAL CONTRIBUTIONS	0	0	0	0	0	0	0
TOTAL CAPITAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0
SUBTOTAL	\$118,180	\$122,001	\$123,249	\$125,301	\$80,674	\$118,244	\$124,745
TRANSFERS							
*502-9900 TRANSFERS	54,269	57,024	56,583	67,091	26,487	67,091	66,761
TOTAL TRANSFERS	\$54,269	\$57,024	\$56,583	\$67,091	\$26,487	\$67,091	\$66,761
TOTAL CITY MANAGER	\$63,911	\$64,977	\$66,666	\$58,210	\$54,187	\$51,153	\$57,984

***IN THE FY 2019-2020 REQUESTED BUDGET GENERAL FUND DEPARTMENTS THAT PROVIDE SERVICES TO ENTERPRISE FUND DEPARTMENTS WILL TRANSFER EXPENDITURES TO THOSE DEPARTMENTS ON A QUARTERLY BASIS.**

CITY OF TULIA
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*CITY SECRETARY

100-GENERAL FUND

The City Secretary reports to the Finance Director and assists him in the supervision of the utility billing/reception functions. The City Secretary also assists the City Manager in the management of the City's personnel program including new employee orientation, benefits administration and personnel records. The City Secretary also serves as secretary to the City Council, EDC and the City Manager. This entails preparing agendas & public notices, attending the meeting to record the meeting and prepare the official minutes of the meeting. The City Secretary's office is the records repository for the City. The City Secretary performs a wide variety of duties to assist the City Manager and other management staff.

	-----FY 2019-----					FY 2020	
	FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	APPROVED BUDGET
BUDGETED POSITIONS (FTE'S)							
City Secretary	1	1	1	1	1	1	1
EXPENDITURES							
PERSONNEL							
503-1111 SUPERVISORIAL SALARIES	36,876	39,872	42,398	43,236	28,867	43,236	47,400
503-1115 ASSOCIATIONAL DUES/MEETINGS	3,694	5,299	3,251	4,500	4,835	5,478	5,000
503-1116 EMPLOYEE INSURANCE	3,709	4,500	5,283	6,175	3,861	6,174	6,575
503-1117 SOCIAL SECURITY	2,362	2,772	2,902	3,339	1,989	3,308	3,661
503-1118 TMRS	4,563	4,898	5,283	4,822	3,155	4,827	5,186
503-1121 LONGEVITY	0	0	242	310	201	310	358
503-1122 EDUCATIONAL	0	0	0	0	0	0	0
TOTAL PERSONNEL	\$51,204	\$57,341	\$59,359	\$62,382	\$42,908	\$63,333	\$68,180
SUPPLIES							
503-2121 OFFICE SUPPLIES	1,298	1,241	910	1,000	364	488	1,000
503-2122 CLOTHING SUPPLIES	509	623	596	625	379	625	625
503-2128 EDUCATIONAL SUPPLIES	48	0	0	100	0	0	100
503-2134 OTHER SUPPLIES	62	0	0	100	0	0	100
TOTAL SUPPLIES	\$1,917	\$1,864	\$1,506	\$1,825	\$743	\$1,113	\$1,825
MAINTENANCE							
503-3142 MAINT OFFICE EQUIPMENT	3,021	3,150	3,154	3,100	2,548	2,916	3,100
TOTAL MAINTENANCE	\$3,021	\$3,150	\$3,154	\$3,100	\$2,548	\$2,916	\$3,100
CONTRACTUAL							
503-4142 INSURANCE-PROP, LIAB & OTHER	99	103	96	110	110	110	110
503-4143 SPECIAL SERVICES	16	15	170	250	0	0	250
503-4147 TELEPHONE SERVICE	1,075	1,170	1,169	1,200	791	1,060	1,200
TOTAL CONTRACTUAL	\$1,190	\$1,288	\$1,435	\$1,560	\$901	\$1,170	\$1,560
CAPITAL							
503-5185 CAPITAL CONTRIBUTIONS	0	0	0	0	0	0	0
TOTAL CAPITAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0
SUBTOTAL	\$57,332	\$63,643	\$65,454	\$68,867	\$47,100	\$68,532	\$74,665
TRANSFERS							
*503-9900 TRANSFERS	29,239	32,221	33,381	35,122	18,024	35,122	38,079
TOTAL TRANSFERS	\$29,239	\$32,221	\$33,381	\$35,122	\$18,024	\$35,122	\$38,079
TOTAL CITY SECRETARY	\$28,093	\$31,422	\$32,073	\$33,745	\$29,076	\$33,410	\$36,586

*IN THE FY 2019-2020 REQUESTED BUDGET GENERAL FUND DEPARTMENTS THAT PROVIDE SERVICES TO ENTERPRISE FUND DEPARTMENTS WILL TRANSFER EXPENDITURES TO THOSE DEPARTMENTS ON A QUARTERLY BASIS.

CITY OF TULIA
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BUILDING MAINTENANCE

100-GENERAL FUND

On July 1, 2004 the City of Tulia entered into a lease with the Swisher Memorial organization for 6,500 square feet of office space that is currently used as City Hall. This section of the budget tracks the cost of this lease agreement including lease payments, maintenance expenses, utility costs and grounds maintenance costs.

	-----FY 2019-----					FY 2020	
	FY 2016	FY 2017	FY 2018	CURRENT	Y-T-D	PROJECTED	APPROVED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET
EXPENDITURES							
SUPPLIES							
504-2121 OFFICE SUPPLIES	0	40	0	100	0	0	100
504-2125 CLEANING SUPPLIES	230	548	356	450	137	450	450
504-2131 BOTANICAL SUPPLIES	890	902	900	900	300	950	950
504-2134 OTHER SUPPLIES	1,422	1,406	1,937	2,000	1,174	1,573	2,000
TOTAL SUPPLIES	\$2,542	\$2,896	\$3,193	\$3,450	\$1,611	\$2,973	\$3,500
MAINTENANCE							
504-3131 MAINTENANCE BUILDINGS	3,108	2,078	3,414	4,000	1,498	2,007	4,000
504-3144 MAINTENANCE RADIOS	0	130	0	150	0	0	150
504-3151 MAINT HEATING/AIR COND.	0	0	7,650	300	0	0	300
TOTAL MAINTENANCE	\$3,108	\$2,208	\$11,064	\$4,450	\$1,498	\$2,007	\$4,450
CONTRACTUAL							
504-4141 RENTAL	8,400	8,400	8,400	8,400	8,400	8,400	9,600
504-4142 INSURANCE-PROP, LIAB & OTHER	187	178	220	231	231	231	231
504-4148 ELECTRICAL SERVICE	6,785	7,690	9,005	8,000	1,748	3,268	3,500
504-4149 WATER SERVICE	35	38	37	150	31	75	100
504-4150 CUSTODIAL SERVICE	7,200	3,600	3,867	3,600	2,400	3,600	3,600
504-4151 GAS SERVICE	4,388	4,240	4,959	4,500	2,952	3,956	4,500
504-4155 OTHER MISC. SERVICE	0	0	0	0	0	0	0
TOTAL CONTRACTUAL	\$26,995	\$24,146	\$26,488	\$24,881	\$15,762	\$19,530	\$21,531
CAPITAL							
504-5185 CAPITAL CONTRIBUTIONS	16,456	3,125	0	0	0	0	0
TOTAL CAPITAL	\$16,456	\$3,125	\$0	\$0	\$0	\$0	\$0
SUBTOTAL	\$49,101	\$32,375	\$40,745	\$32,781	\$18,871	\$24,510	\$29,481
TRANSFERS							
*504-9900 TRANSFERS	16,227	15,226	20,780	16,718	8,142	16,718	15,035
TOTAL TRANSFERS	\$16,227	\$15,226	\$20,780	\$16,718	\$8,142	\$16,718	\$15,035
TOTAL BUILDING MAINTENANCE	\$32,874	\$17,149	\$19,965	\$16,063	\$10,729	\$7,792	\$14,446

***IN THE FY 2019-2020 REQUESTED BUDGET GENERAL FUND DEPARTMENTS THAT PROVIDE SERVICES TO ENTERPRISE FUND DEPARTMENTS WILL TRANSFER EXPENDITURES TO THOSE DEPARTMENTS ON A QUARTERLY BASIS.**

CITY OF TULIA
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FINANCE

100-GENERAL FUND

The Finance Department provides accounting, purchasing and information technology support services for the City. The Accounting function includes primary responsibility for accounts payable, receivable, journal ledger, payroll and other components of the accounting software program utilized by the City. The department also provides support to the City Manager in the preparation of the annual budget and to the Auditors in their production of the comprehensive annual financial report. The department's information technology support duties includes personal computers throughout the City, user assistance with the accounting software program and assistance with the SCADA program utilized by the utilities. The Finance Director also supervises the Utility Billing, and front office reception function at City Hall.

	-----FY 2019-----					FY 2020 APPROVED BUDGET	
	FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL		PROJECTED YEAR END
BUDGETED POSITIONS (FTE'S)							
Finance Director	1	1	1	1	1	1	
EXPENDITURES							
PERSONNEL							
505-1111 SUPERVISORIAL SALARIES	0	0	63259	63298	43457	64523	65,828
505-1112 OPERATIONAL SALARIES	57,335	59,404	0	0	0	0	0
505-1113 EXTRA HELP/OVERTIME	0	0	0	0	0	0	0
505-1115 ASSOCIATIONAL DUES/MEETINGS	2,026	3,653	4,467	4,000	2,519	3,375	4,000
505-1116 EMPLOYEE INSURANCE	3,790	4,478	4,538	6,265	3,327	5,312	6,658
505-1117 SOCIAL SECURITY	4,343	4,497	4,766	5,059	3,231	4,936	5,256
505-1118 TMRS	7,379	7,572	8,095	7,318	4,849	7,318	7,455
505-1121 LONGEVITY	1,002	1,050	1,098	1,146	758	1,146	1,194
505-1122 EDUCATIONAL	1,584	1,584	1,584	1,584	1,056	1,584	1,584
TOTAL PERSONNEL	\$77,459	\$82,238	\$87,807	\$88,670	\$59,197	\$88,194	\$91,975
SUPPLIES							
505-2121 OFFICE SUPPLIES	1,490	1,873	1,738	1,800	659	1,500	1,500
505-2122 CLOTHING SUPPLIES	487	545	603	625	496	625	625
TOTAL SUPPLIES	\$1,977	\$2,418	\$2,341	\$2,425	\$1,155	\$2,125	\$2,125
MAINTENANCE							
505-3142 MAINT OFFICE EQUIPMENT	2,919	3,317	3,440	3,700	2,886	3,345	3,500
TOTAL MAINTENANCE	\$2,919	\$3,317	\$3,440	\$3,700	\$2,886	\$3,345	\$3,500
CONTRACTUAL							
505-4141 RENTAL	4,535	4,364	3,576	4,000	1,953	3,200	4,000
505-4142 INSURANCE-PROP, LIAB & OTHER	99	103	96	110	110	110	110
505-4143 SPECIAL SERVICES	24,999	26,239	27,143	29,000	26,427	33,413	36,000
505-4145 CREDIT CARD FEES - ETS	14,845	17,864	20,571	17,000	12,970	17,380	17,000
505-4147 TELEPHONE SERVICE	911	938	1,201	1,250	631	845	1,000
TOTAL CONTRACTUAL	\$45,389	\$49,508	\$52,587	\$51,360	\$42,091	\$54,948	\$58,110
CAPITAL							
505-5185 CAPITAL CONTRIBUTIONS	0	0	0	0	0	0	0
TOTAL CAPITAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0
SUBTOTAL	\$127,744	\$137,481	\$146,175	\$146,155	\$105,329	\$148,612	\$155,710
TRANSFERS							
*505-9900 TRANSFERS	65,149	72,260	74,549	74,539	39,176	74,539	79,412
TOTAL TRANSFERS	\$65,149	\$72,260	\$74,549	\$74,539	\$39,176	\$74,539	\$79,412
TOTAL FINANCE	\$62,595	\$65,221	\$71,626	\$71,616	\$66,153	\$74,073	\$76,298

*IN THE FY 2019-2020 REQUESTED BUDGET GENERAL FUND DEPARTMENTS THAT PROVIDE SERVICES TO ENTERPRISE FUND DEPARTMENTS WILL TRANSFER EXPENDITURES TO THOSE DEPARTMENTS ON A QUARTERLY BASIS.

CITY OF TULIA
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MUNICIPAL COURT

100-GENERAL FUND

The Municipal Court was ratified through a Home Rule Charter that was approved by the voters on December 6, 1972. The Municipal Judge is appointed by the City Council. The Municipal Judge presides over the Municipal Court pursuant to the applicable provisions of the City Code.

	-----FY 2019-----						FY 2020
	FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	APPROVED BUDGET
BUDGETED POSITIONS (FTE'S)							
Municipal Court Judge	1	1	1	1	1	1	1
(The Municipal Judge is a salary-only appointee of the City Council)							
EXPENDITURES							
PERSONNEL							
506-1111 SUPERVISIONAL SALARIES	26,795	28,347	24,108	24,100	16,108	24,108	24,100
506-1112 OPERATIONAL SALARIES	0	0	0	0	0	0	0
506-1113 EXTRA HELP/OVERTIME	0	0	0	0	0	0	0
506-1115 ASSOCIATIONAL DUES/MEETINGS	440	1,470	929	950	792	1,061	950
506-1116 EMPLOYEE INSURANCE	0	0	0	0	0	0	0
506-1117 SOCIAL SECURITY	2,050	2,168	1,844	1,851	1,232	1,841	1,851
506-1118 TMRS	0	0	0	0	0	0	0
506-1119 COURT COSTS/JURY FEES	0	0	102	300	0	0	300
TOTAL PERSONNEL	\$29,285	\$31,985	\$26,983	\$27,201	\$18,132	\$27,010	\$27,201
SUPPLIES							
506-2121 OFFICE SUPPLIES	1,612	1,937	1,526	1,400	607	813	1,400
506-2122 CLOTHING SUPPLIES	0	0	0	0	0	0	0
TOTAL SUPPLIES	\$1,612	\$1,937	\$1,526	\$1,400	\$607	\$813	\$1,400
MAINTENANCE							
506-3142 MAINT OFFICE EQUIPMENT	2,104	4,073	4,273	4,100	2,007	2,067	4,100
TOTAL MAINTENANCE	\$2,104	\$4,073	\$4,273	\$2,074	\$2,007	\$2,067	\$4,100
CONTRACTUAL							
506-4142 INSURANCE-PROP, LIAB & OTHER	99	103	96	110	110	110	110
506-4143 SPECIAL SERVICES	426	252	138	310	282	378	310
506-4147 TELEPHONE SERVICE	987	938	929	950	631	845	950
TOTAL CONTRACTUAL	\$1,512	\$1,293	\$1,163	\$1,370	\$1,023	\$1,333	\$1,370
CAPITAL							
506-5185 CAPITAL CONTRIBUTIONS	0	0	0	0	0	0	0
TOTAL CAPITAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL MUNICIPAL COURT	\$34,513	\$39,288	\$33,945	\$32,045	\$21,769	\$31,223	\$34,071

CITY OF TULIA
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POLICE

100-GENERAL FUND

Police and Dispatch operate 24hr per day, 365 days per year. The department is responsible for maintaining law and order and the protection of life and property within the City of Tulia. Also while upholding the Constitution of the United States and enforcing state and local laws.

Chief of Police : Administration of the Police Department and its operations.

Lieutenant/Assistant Chief of Police: Due to the size of the department, the assistant Chief of Police position will include all job functions of the patrol officer, investigator and sergeant. This will also include direct supervision of patrol officers. Investigate and solve crimes; arrest suspects. This also includes administrative functions .

Sergeant: Due to the size of the department, the Sergeant's position will include all job functions of the Patrolman and Investigator. This will also include direct supervision of Patrol Officers and investigate, solve crimes, and arrest subjects. The Sergeant also has administrative functions and management of difficult situations in the field.

Investigator: Include all job functions of the Patrol Officer; direct supervision of all officers at a crime scene; investigate and prepare all criminal cases for prosecution, and staff training.

Patrolman: Patrol the city to enforce state and local law and keep order, respond to dispatch calls, investigate all crimes and complaints, follow-ups and complete required reports.

Code Enforcement/Animal Control: Enforce city codes including: dangerous structures, dilapidated buildings, illegal dumping, weeds, rubbish, refuse, junked vehicles and respond to citizen complaints. Enforces animal control city codes in order to pick-up, maintain, care or dispose of stray animals; operate and maintain the City Pound.

911 Coordinator/Records: Disseminate information; maintain filing systems, administrative 911 emergency services for the Swisher/Briscoe areas; prepare court reports for department & 911; Train personnel for dispatch; Prepare and maintain files & reports; Open record request; Coordinates mandated training; maintains computer hardware, pay bills; payroll; assist the Chief.

Telecommunication: Dispatch Law Enforcement, Fire Department and Ambulance services for Swisher and Briscoe counties, including the cities of: Happy, Tulia, Kress, Silverton, Quitaque, Claytonville, Vigo Park and Wayside ; answer and dispatch 911, receive and record citizen complaints by phone and in person; operate and maintain TLETS and NLETS for law enforcement: to include maintaining warrants, stolen property, missing person, etc.

	FY 2016	FY 2017	FY 2018	-----FY 2019-----			FY 2020
	ACTUAL	ACTUAL	ACTUAL	CURRENT	Y-T-D	PROJECTED	APPROVED
				BUDGET	ACTUAL	YEAR END	BUDGET

BUDGETED POSITIONS (FTE'S)

Police Chief	1	1	1	1	1	1	1
Police Lieutenant/Investigator	0	0	0	1	1	1	1
Police Sergeant	1	1	1	1	1	1	1
Police Officer/Investigator	1	1	1	1	1	1	1
Police Officer	4	4	4	5	5	5	5
Code Enforcement/Animal Control Officer	1	1	1	2	2	2	2
Administrative Assistant	1	1	1	1	1	1	1
**Police Dispatcher	4	4	4	5	5	5	5
SUBTOTAL	13	13	13	17			17

(1 P/T Animal Control & *2 Crossing Guards are hourly positions)

*Tulia ISD shared in the cost of these positions.

**Swisher/Briscoe County shares in the cost of these positions.

EXPENDITURES

PERSONNEL

507-1111 SUPERVISORIAL SALARIES	47,442	66,054	67,735	69,079	46,096	69,090	70,461
507-1112 OPERATIONAL SALARIES	350,493	342,416	376,757	373,963	252,887	372,706	363,391
507-1113 EXTRA HELP/OVERTIME	48,607	44,163	57,280	39,135	35,600	47,704	39,399

EXPENDITURES	-----FY 2019-----					FY 2020	
	FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	APPROVED BUDGET
507-1114 DISPATCH EXTRA HELP/OT	12,319	9,696	9,807	14,137	2,802	5,754	14,137
507-1115 ASSOCIATIONAL DUES/MEETINGS	16,409	9,287	14,672	12,000	10,633	12,248	12,000
507-1116 EMPLOYEE INSURANCE	55,473	70,374	85,690	97,688	59,341	92,105	103,726
507-1117 SOCIAL SECURITY	43,812	43,104	46,695	48,138	31,139	47,004	47,208
507-1118 TMRS	68,878	69,210	75,445	67,974	43,619	62,611	65,290
507-1121 LONGEVITY	1,533	1,356	1,451	1,548	1,192	1,548	2,356
507-1122 EDUCATIONAL	8,076	7,058	8,504	12,744	6,610	9,246	9,108
507-1123 DISPATCHERS	124,470	117,612	113,658	116,747	79,742	119,180	116,341
507-1126 UNEMPLOYMENT EXPENSE	0	0	0	0	0	0	0
507-1126 K-9 PAY	2,400	2,400	0	0	0	0	0
TOTAL PERSONNEL	\$779,912	\$782,730	\$857,694	\$853,153	\$569,661	\$839,196	\$843,418

SUPPLIES

507-2121 OFFICE SUPPLIES	8,632	8,473	5,695	6,080	3,529	4,728	6,080
507-2122 CLOTHING SUPPLIES	11,099	11,624	8,302	9,000	3,955	5,299	9,000
507-2123 OIL & GAS SUPPLIES	24,344	26,507	22,395	29,000	19,060	28,541	29,000
507-2124 MINOR TOOLS	324	309	52	500	278	372	500
507-2125 CLEANING SUPPLIES	186	361	337	400	120	161	400
507-2128 EDUCATIONAL SUPPLIES	1,120	504	1,410	800	0	0	800
507-2130 TACTICAL EQUIPMENT	4,622	6,747	3,499	4,075	5,225	5,225	4,075
507-2131 BOTANICAL SUPPLIES	825	250	1,200	300	125	1,000	300
507-2132 TRAFFIC SUPPLIES	1,083	726	278	800	1,163	1,558	800
507-2134 OTHER SUPPLIES	11,153	3,869	4,945	3,500	3,945	5,287	4,200
507-2135 SHOOTING RANGE SUPPLIES	1,064	1,110	1,300	1,400	258	346	1,400
507-2140 RADIOS	5,295	454	0	3,000	0	0	3,000
507-2141 WEAPONS	0	1,951	1,560	2,600	0	100	2,600
TOTAL SUPPLIES	\$69,747	\$62,885	\$50,973	\$61,455	\$37,658	\$52,617	\$62,155

MAINTENANCE

507-3131 MAINTENANCE BUILDINGS	5,938	3,652	6,414	5,190	11,449	12,000	7,190
507-3142 MAINTENANCE OFFICE EQUIP.	12,082	9,927	7,796	7,762	3,462	4,639	7,762
507-3143 MAINTENANCE MACHINERY	0	0	489	500	0	0	500
507-3144 MAINTENANCE RADIOS	5,142	263	1,692	3,000	2,268	3,040	3,000
507-3145 MAINTENANCE MOTOR VEHICLES	9,121	17,488	24,275	12,500	7,082	9,491	12,500
507-3148 MAINTENANCE INSTRUMENTS	1,220	2,785	909	3,000	0	0	3,000
507-3151 MAINT HEATING/AIR COND.	360	11,024	15	1,000	0	0	1,000
507-3156 MAINT OTHER EQUIPMENT	3,501	245	6,526	4,100	4,169	7,100	4,100
TOTAL MAINTENANCE	\$37,364	\$45,384	\$48,116	\$37,052	\$28,430	\$36,270	\$39,052

CONTRACTUAL

507-4142 INSURANCE-PROP, LIAB & OTHER	23,713	24,942	23,259	25,144	25,144	25,144	25,144
507-4143 SPECIAL SERVICES	16,736	12,333	12,208	18,695	8,387	11,238	31,587
507-4144 ADVERTISING	378	661	743	400	0	0	400
507-4146 SUPPORT PRISONERS	787	125	94	1,000	1,599	2,142	2,608
507-4147 TELEPHONE SERVICE	16,652	14,148	13,592	16,500	11,044	14,799	16,500
507-4148 ELECTRICAL SERVICE	12,616	12,491	11,442	12,000	7,017	10,700	12,000
507-4149 WATER SERVICE	101	88	89	200	72	150	200
507-4150 CUSTODIAL SERVICE	3,300	0	2,275	2,200	1,733	2,600	2,200
507-4151 GAS SERVICE	4,345	3,533	4,351	5,000	3,493	4,680	5,000
507-4152 ANIMAL CONTROL	7,396	4,742	4,066	6,500	4,412	5,911	6,500
507-4159 INSPECTIONS	7,700	8,170	8,400	6,500	3,850	6,300	6,500
507-4160 K-9 EXPENSE	1,074	838	0	0	0	0	0
507-4161 CIVIL DEFENSE	793	816	825	800	581	778	800
507-4162 CODE ENFORCEMENT	2,311	1,926	513	2,000	923	1,237	2,000
507-4163 9-1-1	636	319	0	500	180	241	500
TOTAL CONTRACTUAL	\$98,538	\$85,132	\$81,857	\$97,439	\$68,435	\$85,920	\$111,939

CAPITAL

507-5185 CAPITAL CONTRIBUTIONS	45,657	12,208	50,864	69,003	69,003	69,003	80,928
TOTAL CAPITAL	\$45,657	\$12,208	\$50,864	\$69,003	\$69,003	\$69,003	\$80,928

EXPENDITURES - CONT.	FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 ACTUAL	-----FY 2019-----			FY 2020 APPROVED BUDGET
				CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	
POLICE RESERVES							
507-7177 POLICE RESERVES	0	0	0	0	0	0	0
TOTAL POLICE RESERVES	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL POLICE	\$1,031,218	\$988,339	\$1,089,504	\$1,118,102	\$773,187	\$1,083,006	\$1,137,492

CITY OF TULIA
APPROVED OPERATING BUDGET
OCTOBER 1ST, 2019

FIRE

100-GENERAL FUND

The Tulia Fire Department is a volunteer Fire Department with an ISO rating of 5. ISO ratings are on a scale of 1-10. Lower ratings decrease the cost of insurance. The department is the first responder in a 17.4 square mile area from their station in downtown Tulia. The department has two pumpers that are primarily used for structural fires and two grass rigs. The fleet also includes a converted pumper that is used as a grass rig, a tanker, two utility pickups and a van.

	FY 2016	FY 2017	FY 2018	CURRENT	FY 2019 Y-T-D	PROJECTED	FY 2020 APPROVED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET

BUDGETED POSITIONS (FTE'S)

The Fire Chief (25%) and Fire Mechanic (7.5%) are part-time, salary-only positions.

PERSONNEL

508-1111 SUPERVISIONAL SALARIES	1,200	1,236	1,200	1,200	800	1,200	1,200
508-1112 OPERATIONAL SALARIES	598	20,336	282	1,000	256	343	1,000
508-1114 VOLUNTEER FIREMEN	7,682	9,564	12,731	11,000	3,723	6,988	10,500
508-1115 ASSOCIATIONAL DUES/MEETINGS	4,591	6,466	2,629	6,000	4,264	4,714	6,000
508-1116 EMPLOYEE INSURANCE	0	0	0	0	0	0	0
508-1117 SOCIAL SECURITY	116	513	107	200	64	120	200
508-1122 EDUCATIONAL	0	0	0	0	0	0	0
TOTAL PERSONNEL	\$14,187	\$38,115	\$16,949	\$19,400	\$9,107	\$13,365	\$18,900

SUPPLIES

508-2121 OFFICE SUPPLIES	458	942	559	600	10	13	600
508-2122 CLOTHING SUPPLIES	6,461	2,396	6,186	6,500	469	629	6,500
508-2123 OIL & GAS SUPPLIES	3,751	5,046	10,098	6,000	3,524	4,722	6,000
508-2124 MINOR TOOLS	261	571	78	600	605	811	600
508-2125 CLEANING SUPPLIES	148	172	203	400	186	249	400
508-2126 CHEMICAL SUPPLIES	487	150	54	400	242	500	400
508-2128 EDUCATIONAL SUPPLIES	62	968	0	2,000	0	0	2,000
508-2134 OTHER SUPPLIES	1,447	744	28	1,500	255	342	2,400
TOTAL SUPPLIES	\$13,075	\$10,989	\$17,206	\$18,000	\$5,291	\$7,266	\$18,900

MAINTENANCE

508-3131 MAINTENANCE BUILDINGS	5,747	6,537	1,209	5,000	431	1,000	5,000
508-3143 MAINTENANCE MACHINERY	880	1,054	416	2,000	1,249	1,673	2,000
508-3144 MAINTENANCE RADIOS	1,344	1,223	73	3,000	3,592	4,813	3,000
508-3145 MAINTENANCE MOTOR VEHICLES	8,193	10,442	9,765	8,000	1,824	10,097	8,000
508-3146 MAINTENANCE OTHER VEHICLES	52	300	986	600	303	407	600
508-3148 MAINTENANCE INSTRUMENTS	3,634	5,303	3,529	5,000	1,559	2,089	5,000
508-3151 MAINT HEATING/AIR COND.	180	1,528	381	1,000	0	0	800
508-3153 MAINT PUMPS/MOTORS	2,869	3,086	2,938	4,000	1,812	2,428	4,000
TOTAL MAINTENANCE	\$22,899	\$29,473	\$19,297	\$28,600	\$10,770	\$22,507	\$28,400

CONTRACTUAL

508-4142 INSURANCE-PROP, LIAB & OTHER	7,910	9,933	9,381	11,422	10,365	10,365	11,422
508-4143 SPECIAL SERVICES	6,319	6,452	5,522	5,700	1,839	5,411	5,700
508-4144 ADVERTISING	0	0	0	100	0	0	0
508-4147 TELEPHONE SERVICE	712	723	543	800	476	776	700
508-4148 ELECTRIC SERVICE	0	0	0	100	0	0	100
508-4149 WATER SERVICE	8	10	9	20	7	12	20
508-4151 GAS SERVICE	2,476	4,271	3,488	3,600	2,992	3,588	3,600
TOTAL CONTRACTUAL	\$17,425	\$21,389	\$18,943	\$21,742	\$15,679	\$20,152	\$21,542

CAPITAL

508-5185 CAPITAL CONTRIBUTIONS	0	0	20,000	0	0	0	7,000
TOTAL CAPITAL	\$0	\$0	\$20,000	\$0	\$0	\$0	\$7,000

TOTAL FIRE	\$67,586	\$99,966	\$92,395	\$87,742	\$40,847	\$63,290	\$94,742
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CITY OF TULIA
APPROVED OPERATING BUDGET
OCTOBER 1ST, 2019

STREETS

100-GENERAL FUND

Maintains responsibility for the maintenance of paved streets, unpaved streets and alleys within the city limits. Installs and maintains all road signs. Mows and clears all ditches. Sprays for mosquitoes. Performs meter reading duties as needed.

	FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 ACTUAL	-----FY 2019-----			FY 2020
				CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	APPROVED BUDGET
BUDGETED POSITIONS (FTE'S)							
Street Supervisor	1	1	1	1	1	1	1
Equipment Operator	1	1	1	1	1	1	1
Laborer	1	1	1	1	1	1	1
SUBTOTAL	3	3	3	3	3	3	3
PERSONNEL							
509-1111 SUPERVISORIAL SALARIES	39,744	41,712	36,510	37,228	24,870	37,247	37,972
509-1112 OPERATIONAL SALARIES	51,172	52,590	48,346	54,541	35,450	53,564	57,701
509-1113 EXTRA HELP/OVERTIME	1,351	2,153	463	4,000	1,138	3,707	4,000
509-1115 ASSOCIATIONAL DUES/MEETINGS	353	280	325	1,000	75	101	1,000
509-1116 EMPLOYEE INSURANCE	10,894	12,791	14,925	18,264	11,417	18,266	19,426
509-1117 SOCIAL SECURITY	7,217	7,582	6,723	7,483	4,782	7,154	7,770
509-1118 TMRS	11,439	12,026	10,837	10,790	6,667	8,934	10,988
509-1121 LONGEVITY	2,051	2,059	1,154	1,202	796	1,202	1,353
509-1122 EDUCATIONAL	540	515	240	540	160	240	240
TOTAL PERSONNEL	\$124,761	\$131,708	\$119,523	\$135,048	\$85,355	\$130,415	\$140,450
SUPPLIES							
509-2121 OFFICE SUPPLIES	0	0	0	0	0	0	0
509-2122 CLOTHING SUPPLIES	734	292	1,684	2,250	1,662	2,227	2,250
509-2123 OIL & GAS SUPPLIES	7,464	9,839	9,980	9,000	6,747	10,946	9,500
509-2124 MINOR TOOLS	1,495	1,092	3,338	1,000	593	794	1,000
509-2125 CLEANING SUPPLIES	129	60	77	250	30	75	250
509-2131 BOTANICAL SUPPLIES	3,277	2,076	1,199	2,500	157	450	2,000
509-2132 TRAFFIC SUPPLIES	3,749	2,144	2,417	3,500	720	965	10,000
509-2134 OTHER SUPPLIES	12,543	438	1,674	1,000	212	385	1,000
TOTAL SUPPLIES	\$29,391	\$15,941	\$20,369	\$19,500	\$10,121	\$15,842	\$26,000
MAINTENANCE							
509-3137 MAINT STREETS/ALLEYS	30,885	34,679	42,187	45,000	10,398	35,000	45,000
509-3140 SEALCOAT	0	0	0	0	0	0	0
509-3143 MAINTENANCE MACHINERY	547	986	2,674	1,000	51	469	1,000
509-3144 MAINTENANCE RADIOS	0	0	0	0	0	0	0
509-3145 MAINTENANCE MOTOR VEHICLES	1,469	2,142	1,523	3,000	3,760	5,038	3,000
509-3146 MAINT OTHER VEHICLES	26,575	10,392	8,446	15,000	5,601	7,506	12,000
509-3158 TRUSTEE MEALS	67	0	0	0	0	0	0
TOTAL MAINTENANCE	\$59,543	\$48,199	\$54,830	\$64,000	\$19,810	\$48,013	\$61,000
CONTRACTUAL							
509-4142 INSURANCE-PROP, LIAB & OTHER	8,771	8,743	8,080	8,898	8,898	8,898	8,898
509-4143 SPECIAL SERVICES	277	498	77	150	49	66	150
509-4148 ELECTRICAL SERVICE	48,005	55,760	54,338	55,000	30,777	41,241	33,000
509-4153 ENGINEERING SERVICE	10,738	2,723	7,704	5,000	5,513	7,388	5,000
TOTAL CONTRACTUAL	\$67,791	\$67,724	\$70,199	\$69,048	\$45,237	\$57,593	\$47,048
CAPITAL							
509-5185 CAPITAL CONTRIBUTIONS	0	0	0	0	0	0	0
TOTAL CAPITAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL STREET	\$281,486	\$263,572	\$264,921	\$287,596	\$160,523	\$251,863	\$274,499

CITY OF TULIA
APPROVED OPERATING BUDGET
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PARKS

100-GENERAL FUND

Maintains responsibility for mowing and trimming of parks. Installs and repairs sprinkler systems in parks to keep Parks irrigated. Mow and trim city-owned lots. Performs all maintenance work on the city pool including pump maintenance and chemical application/monitoring to meet established water quality standards. Performs meter reading duties as needed.

	FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 ACTUAL	CURRENT BUDGET	-----FY 2019----- Y-T-D ACTUAL	PROJECTED YEAR END	FY 2020 APPROVED BUDGET
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BUDGETED POSITIONS (FTE'S)

Parks Maintenance Supervisor	1	1	1	1	1	1	1
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There is the equivalent of four more full-time laborer positions budgeted on a hourly-only basis. (Summer Help)

PERSONNEL

511-1111 SUPERVISORIAL SALARIES	30,695	31,467	32,094	31,517	21,658	32,130	33,592
511-1112 OPERATIONAL SALARIES	18,496	16,664	21,819	26,316	8,904	26,316	26,316
511-1113 EXTRA HELP/OVERTIME	8,625	5,278	6,188	5,300	4,937	6,615	5,300
511-1115 ASSOCIATIONAL DUES/MEETINGS	168	0	0	300	0	0	300
511-1116 EMPLOYEE INSURANCE	3,631	4,413	5,187	6,078	3,798	6,078	6,468
511-1117 SOCIAL SECURITY	4,245	3,824	4,293	4,891	2,493	4,977	5,054
511-1118 TMRS	4,867	4,481	4,681	4,154	2,866	3,840	4,304
511-1121 LONGEVITY	562	610	658	706	465	706	754
511-1122 EDUCATIONAL	0	0	0	0	0	0	0
TOTAL PERSONNEL	\$71,289	\$66,737	\$74,920	\$79,262	\$45,121	\$80,662	\$82,087

SUPPLIES

511-2122 CLOTHING SUPPLIES	207	0	1,009	950	372	950	950
511-2123 OIL & GAS SUPPLIES	3,528	3,891	4,212	3,000	2,729	3,657	3,500
511-2124 MINOR TOOLS	3,139	142	236	1,750	72	300	1,750
511-2125 CLEANING SUPPLIES	34	42	36	200	31	150	150
511-2126 CHEMICAL SUPPLIES	0	0	0	0	0	0	0
511-2131 BOTANICAL SUPPLIES	11,822	12,260	11,710	12,000	7,300	12,050	12,000
511-2134 OTHER SUPPLIES	27,455	1,068	493	500	114	500	500
511-2136 LITTLE LEAGUE SUPPLIES	0	0	0	0	0	0	0
511-2137 YOUTH BASKETBALL SUPPLIES	0	10	10	0	0	0	0
511-2138 SWIMMING POOL SUPPLIES	221	0	0	0	0	0	0
511-2139 SWIMMING POOL CHEMICAL	0	0	0	0	0	0	0
511-2142 SWIMMING POOL CONCESSIONS	0	0	0	0	0	0	0
TOTAL SUPPLIES	\$46,406	\$17,413	\$17,706	\$18,400	\$10,618	\$17,607	\$18,850

MAINTENANCE

511-3131 MAINTENANCE BUILDINGS	875	42	52	3,500	3,304	3,500	2,500
511-3134 MAINT WALKS/DRIVES/FENCES	375	365	0	2,500	330	443	1,000
511-3139 MAINT DAMS/BRIDGES	0	0	0	0	0	0	0
511-3143 MAINTENANCE MACHINERY	1,140	647	840	1,500	403	1,040	1,500
511-3144 MAINTENANCE RADIOS	0	0	0	0	0	0	0
511-3145 MAINTENANCE MOTOR VEHICLES	2,660	1,514	3,061	2,000	143	2,250	2,250
511-3146 MAINT OTHER VEHICLES	629	590	179	3,000	318	926	2,500
511-3149 MAINT WATER LINES	888	159	337	200	619	830	750
511-3154 MAINT WATER WELLS	0	0	0	0	0	0	0
511-3155 MAINT RECREATIONAL EQUIP.	3,537	2,978	2,107	4,500	1,991	2,667	4,500
511-3157 MAINT SWIMMING POOL	9,626	207	7,276	4,500	0	4,500	4,500
511-3158 MAINT TULE LAKE	0	0	0	0	0	0	0
511-3159 MAINT DEPOT	0	0	45	0	0	0	0
TOTAL MAINTENANCE	\$19,730	\$6,502	\$13,897	\$21,700	\$7,108	\$16,156	\$19,500

EXPENDITURES	FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 ACTUAL	-----FY 2019-----			FY 2020
				CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	APPROVED BUDGET
CONTRACTUAL							
511-4142 INSURANCE-PROP, LIAB & OTHER	2,179	2,473	2,623	3,277	3,277	3,277	3,277
511-4143 SPECIAL SERVICES	2,722	526	26	1,000	16	22	500
511-4144 ADVERTISING	0	0	0	250	0	0	100
511-4145 YMCA SOFTBALL CONTRACT	0	0	0	0	0	0	0
511-4147 TELEPHONE SERVICE	778	740	728	800	477	739	800
511-4148 ELECTRICAL SERVICE	4,967	3,206	2,861	3,500	984	3,190	3,500
511-4149 WATER SERVICE	2,384	1,619	4,731	1,750	2,014	2,998	2,000
511-4151 GAS SERVICE	2,667	2,619	983	2,750	3,074	4,119	2,750
511-4154 YMCA-POOL CONTRACT	20,235	20,235	22,500	22,500	0	22,500	22,500
511-4167 PARK GRANT	0	0	0	0	0	0	0
511-4169 GRANT MATCH	0	0	0	0	0	0	0
511-4170 POOL PROJECT	0	0	0	0	0	0	0
TOTAL CONTRACTUAL	\$35,932	\$31,418	\$34,452	\$35,827	\$9,842	\$36,845	\$35,427
CAPITAL							
511-5185 CAPITAL CONTRIBUTIONS	188,794	0	0	0	0	0	0
TOTAL CAPITAL	\$188,794	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL PARKS	\$362,151	\$122,070	\$140,975	\$155,189	\$72,689	\$151,270	\$155,864

CITY OF TULIA
APPROVED OPERATING BUDGET
OCTOBER 1ST, 2019

UTILITY BILLING/RECEPTION

100-GENERAL FUND

Utility billing duties includes maintaining service orders, utility accounts through data entry and handheld meter reading downloading. Enters and checks account readings, payment adjustments and account adjustments. Sends out penalty notices, issues utility refunds, and maintains records for utility and cash collections. Writes off bad debts. Prints, folds and mails utility bills. Handles public contact duties related to utility matters. Serves as initial public contact either in person or by answering phone calls. Answers routine inquiries on a wide variety of matters, refers public to proper staff members or resources outside the City when appropriate.

	-----FY 2019-----					FY 2020	
	FY 2016	FY 2017	FY 2018	CURRENT	Y-T-D	PROJECTED	APPROVED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET
**BUDGETED POSITIONS (FTE'S)							
Billing Clerk & A/P Clerk	1	1	1	1	1	1	1
Utility Collections & Court Clerk	1	1	1	1	1	1	1
SUBTOTAL	2	2	2	2	2	2	2
EXPENDITURES							
PERSONNEL							
520-1112 OPERATIONAL SALARIES	51,784	52,927	55,275	60,609	40,507	60,644	65,444
520-1113 OVERTIME	220	243	576	1,000	491	659	1,000
520-1115 ASSOCIATIONAL DUES/MEETINGS	50	643	50	750	0	0	750
520-1116 EMPLOYEE INSURANCE	7,228	8,790	10,344	12,144	7,649	12,233	12,929
520-1117 SOCIAL SECURITY	4,000	4,347	4,580	4,774	3,338	4,690	5,152
520-1118 TMRS	6,489	6,959	7,395	6,883	4,767	6,788	7,285
520-1121 LONGEVITY	0	83	323	600	391	600	696
TOTAL PERSONNEL	\$69,771	\$73,992	\$78,543	\$86,760	\$57,143	\$85,614	\$93,255
SUPPLIES							
520-2121 OFFICE SUPPLIES	20,993	19,445	22,325	23,500	12,637	20,498	22,500
520-2122 CLOTHING SUPPLIES	949	1,162	1,146	1,250	364	1,250	1,250
TOTAL SUPPLIES	\$21,942	\$20,607	\$23,471	\$24,750	\$13,001	\$21,748	\$23,750
MAINTENANCE							
520-3142 MAINT OFFICE EQUIPMENT	17,148	17,049	18,571	44,245	36,436	44,824	56,745
TOTAL MAINTENANCE	\$17,148	\$17,049	\$18,571	\$44,245	\$36,436	\$44,824	\$56,745
CONTRACTUAL							
520-4142 INSURANCE-PROP, LIAB & OTHER	198	206	192	219	219	219	219
520-4143 SPECIAL SERVICES	438	541	367	600	1,219	1,633	600
520-4147 TELEPHONE SERVICE	937	965	1,128	1,194	767	1,143	1,150
TOTAL CONTRACTUAL	\$1,573	\$1,712	\$1,687	\$2,013	\$2,205	\$2,995	\$1,969
CAPITAL							
520-5185 CAPITAL CONTRIBUTIONS	0	0	0	0	0	0	0
TOTAL CAPITAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0
SUBTOTAL	\$110,434	\$113,360	\$122,272	\$157,768	\$108,785	\$155,181	\$175,719
TRANSFERS							
*520-9900 TRANSFERS	114,786	111,595	117,368	151,442	88,044	151,442	168,673
TOTAL TRANSFERS	\$114,786	\$111,595	\$117,368	\$151,442	\$88,044	\$151,442	\$168,673
TOTAL UTILITY BILLING/RECEPT.	-\$4,352	\$1,765	\$4,904	\$6,326	\$20,741	\$3,739	\$7,046

*IN THE FY 2019-2020 REQUESTED BUDGET GENERAL FUND DEPARTMENTS THAT PROVIDE SERVICES TO ENTERPRISE FUND DEPARTMENTS WILL TRANSFER EXPENDITURES TO THOSE DEPARTMENTS ON A QUARTERLY BASIS.

CITY OF TULIA
APPROVED OPERATING BUDGET
OCTOBER 1ST, 2019

FUND SUMMARY

100-GENERAL FUND

	FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 ACTUAL	-----FY 2019-----			FY 2020 APPROVED
				CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	BUDGET
REVENUES							
PROPERTY TAXES	\$366,954	\$403,370	\$431,294	\$437,009	\$427,323	\$432,639	\$473,433
NON-PROPERTY TAXES	\$341,721	\$362,081	\$385,372	\$357,750	\$246,811	\$353,500	\$357,750
CONTRACT SERVICES	\$117,735	\$115,709	\$118,894	\$117,800	\$74,806	\$118,418	\$120,300
FRANCHISE FEES	\$122,642	\$110,061	\$127,102	\$139,500	\$70,272	\$124,511	\$125,000
MUNICIPAL COURT REV.	\$40,503	\$30,512	\$28,477	\$33,750	\$19,458	\$28,110	\$33,750
PERMITS/FEES/LICENSES	\$13,153	\$13,857	\$11,059	\$15,250	\$7,603	\$16,303	\$14,750
INTEREST/PENALTY	\$46,181	\$67,066	\$62,431	\$58,750	\$43,687	\$58,241	\$63,200
MISC. REVENUE	\$302,417	\$316,246	\$323,462	\$343,109	\$173,786	\$337,855	\$350,895
OTHER SOURCES	\$1,018,287	\$456,350	\$569,841	\$9,676	\$0	\$9,500	\$9,600
TRANSFERS	-\$28,099	-\$29,100	-\$11,173	-\$33,711	-\$11,033	-\$33,711	-\$33,850
TOTAL	\$2,341,494	\$1,846,152	\$2,046,759	\$1,478,883	\$1,052,713	\$1,445,366	\$1,514,828
EXPENDITURES							
FUNCTION							
LEGISLATIVE	\$1,640	\$28,687	-\$12,644	\$124,144	\$91,788	\$109,287	\$119,440
CITY MANAGER	\$63,911	\$64,977	\$66,666	\$58,210	\$54,187	\$51,153	\$57,984
CITY SECRETARY	\$28,093	\$31,422	\$32,073	\$33,745	\$29,076	\$33,410	\$36,586
BUILDING MAINTENANCE	\$32,874	\$17,149	\$19,965	\$16,063	\$10,729	\$7,792	\$14,446
FINANCE	\$62,595	\$65,221	\$71,626	\$71,616	\$66,153	\$74,073	\$76,298
MUNICIPAL COURT	\$34,513	\$39,288	\$33,945	\$32,045	\$21,769	\$31,223	\$34,071
POLICE	\$1,031,218	\$988,339	\$1,089,504	\$1,118,102	\$773,187	\$1,083,006	\$1,137,492
FIRE	\$67,586	\$99,966	\$92,395	\$87,742	\$40,847	\$63,290	\$94,742
STREETS	\$281,486	\$263,572	\$264,921	\$287,596	\$160,523	\$251,863	\$274,499
PARKS	\$362,151	\$122,070	\$140,975	\$155,189	\$72,689	\$151,270	\$155,864
UTILITY BILLING/RECEPTION	-\$4,352	\$1,765	\$4,904	\$6,326	\$20,741	\$3,739	\$7,046
TOTAL	\$1,961,715	\$1,722,456	\$1,804,330	\$1,990,778	\$1,341,689	\$1,860,106	\$2,008,467
CATEGORY							
PERSONNEL	\$1,496,867	\$1,582,132	\$1,640,429	\$1,678,091	\$1,105,517	\$1,450,738	\$1,495,603
SUPPLIES	\$247,569	\$197,995	\$186,763	\$194,555	\$110,126	\$122,271	\$159,605
MAINTENANCE	\$202,338	\$187,021	\$225,021	\$243,371	\$132,161	\$180,112	\$222,097
CONTRACTUAL	\$404,181	\$376,205	\$380,271	\$423,961	\$272,465	\$350,322	\$370,760
CAPITAL	\$370,952	\$132,924	\$188,455	\$177,694	\$177,694	\$69,003	\$87,928
CONTRACTS FOR SERVICES	\$42,600	\$42,569	\$43,267	\$164,750	\$87,050	\$161,783	\$164,750
POLICE RESERVES	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TRANSFERS	\$394,803	\$369,220	-\$422,155	-\$474,123	-\$227,845	-\$474,123	-\$492,276
TOTAL	\$3,159,310	\$2,888,066	\$2,242,051	\$2,408,299	\$1,657,168	\$1,860,106	\$2,008,467
FUND RESERVE CHANGE	-\$817,816	-\$1,041,914	-\$195,292	-\$929,416	-\$604,455	-\$414,740	-\$493,639

CITY OF TULIA
APPROVED OPERATING BUDGET
OCTOBER 1ST, 2019

	-----FY 2019-----					FY 2020	
	FY 2016	FY 2017	FY 2018	CURRENT	Y-T-D	PROJECTED	APPROVED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET
SANITATION REVENUES							
<u>CONTRACT SERVICES</u>							
400-4106 SANITATION FEES	541,561	557,667	536,199	583,378	369,285	560,157	585,364
TOTAL CONTRACT SERVICES	\$541,561	\$557,667	\$536,199	\$583,378	\$369,285	\$560,157	\$585,364
<u>PERMITS/FEES/LICENSES</u>							
400-4306 LANDFILL FEES	91,448	86,907	74,611	81,771	38,780	80,647	84,276
400-4308 PAYROLL ADMIN FEES	0	0	0	0	0	0	0
TOTAL PERMITS/FEES/LICENSES	\$91,448	\$86,907	\$74,611	\$81,771	\$38,780	\$80,647	\$84,276
<u>INTEREST/PENALTY</u>							
400-4400 INTEREST REVENUE	95	934	2,248	1,400	1,859	3,491	3,500
400-4410 PENALTIES	0	0	0	0	0	0	0
TOTAL INTEREST/PENALTY	\$95	\$934	\$2,248	\$1,400	\$1,859	\$3,491	\$3,500
<u>MISCELLANEOUS REVENUE</u>							
400-4700 MISC. REVENUE	508	594	3,006	500	2,782	3,428	1,754
400-4708 FUEL CHARGE/GARBAGE	22,099	20,663	36,749	32,165	35,775	53,939	56,350
400-4709 PYMT IN LIEU OF TAXES	0	0	0	0	0	0	0
TOTAL MISC. REVENUE	\$22,607	\$21,257	\$39,755	\$32,665	\$38,557	\$57,367	\$58,104
<u>OTHER SOURCES</u>							
400-4900 BAD DEBT EXPENSE	-8,421	-9,095	-5,443	0	0	0	0
400-4903 TRANSFERS IN	49,160	85,751	0	0	0	0	0
400-4904 LONG TERM CAPITAL XFER IN	0	0	0	0	0	0	0
TOTAL OTHER SOURCES	\$40,739	\$76,656	-\$5,443	\$0	\$0	\$0	\$0
TOTAL REVENUES	\$696,450	\$743,421	\$647,370	\$699,214	\$448,481	\$701,662	\$731,244
<u>TRANSFERS</u>							
500-9900 TRANSFERS OUT	-62,840	-63,756	-62,748	-75,183	-35,006	-75,183	-77,528
500-9901 FINANCIAL POLICY TRANSFER	-229,544	-144,305	-148,301	0	0	0	0
TOTAL TRANSFERS	-\$292,384	-\$208,061	-\$211,049	-\$75,183	-\$35,006	-\$75,183	-\$77,528

CITY OF TULIA
APPROVED OPERATING BUDGET
OCTOBER 1ST, 2019

SANITATION COLLECTION

150-SANITATION FUND

Empties trash dumpsters at least once a week for approximately 1,900 residential and commercial customers. Performs trash collection duties at city parks, other public areas within the city and roadside parks in the immediate area. Assists with landfill operations when needed.

	-----FY 2019-----						FY 2020 APPROVED BUDGET
	FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	
BUDGETED POSITIONS (FTE'S)							
Sanitation Driver	1	2	1	2	2	2	2
SUBTOTAL	1	2	1	2	2	2	2
PERSONNEL							
510-1112 OPERATIONAL SALARIES	50,309	61,137	63,879	65,585	45,064	66,860	66,894
510-1113 EXTRA HELP/OVERTIME	3,957	5,636	3,417	1,000	1,360	2,196	1,000
510-1115 ASSOCIATIONAL DUES/MEETINGS	0	0	0	300	0	0	300
510-1116 EMPLOYEE INSURANCE	7,225	8,873	10,420	12,211	7,634	12,211	12,980
510-1117 SOCIAL SECURITY	4,217	5,230	5,286	5,262	3,550	5,285	5,388
510-1118 TMRS	8,183	11,944	8,153	4,794	5,107	7,036	7,621
510-1121 LONGEVITY	1,617	1,666	1,714	1,762	1,169	1,843	2,092
510-1122 EDUCATIONAL PAY	20	240	240	240	160	240	240
TOTAL PERSONNEL	\$75,528	\$94,726	\$93,109	\$91,154	\$64,044	\$95,671	\$96,513
SUPPLIES							
510-2122 CLOTHING SUPPLIES	606	668	1,733	1,500	1,164	1,164	1,500
510-2123 OIL & GAS SUPPLIES	14,182	11,994	17,461	14,900	9,397	15,396	14,900
510-2124 MINOR TOOLS	112	722	602	500	194	260	500
510-2126 CHEMICAL SUPPLIES	4,362	12,127	5,186	10,000	2,731	10,030	10,000
510-2134 OTHER SUPPLIES	2,842	269	1,046	500	229	407	500
510-2146 RECYCLING	0	0	320	1,300	126	168	1,300
TOTAL SUPPLIES	\$22,104	\$25,780	\$26,348	\$28,700	\$13,841	\$27,425	\$28,700
MAINTENANCE							
510-3143 MAINTENANCE MACHINERY	0	0	0	0	0	0	0
510-3144 MAINTENANCE RADIOS	0	0	0	0	267	267	0
510-3146 MAINT OTHER VEHICLES	25,461	16,482	36,686	20,000	11,719	15,703	20,000
TOTAL MAINTENANCE	\$25,461	\$16,482	\$36,686	\$20,000	\$11,986	\$15,970	\$20,000
CONTRACTUAL							
510-4142 INSURANCE-PROP, LIAB & OTHER	3,294	3,391	3,288	3,545	3,545	3,545	3,545
510-4143 SPECIAL SERVICES	498	401	401	3,000	138	184	500
510-4145 PYMT IN LIEU OF TAXES	11,992	13,034	13,304	13,984	6,992	13,984	14,625
510-4160 INTEREST EXPENSE	5,056	6,254	1,976	0	0	0	0
TOTAL CONTRACTUAL	\$20,840	\$23,080	\$18,969	\$20,529	\$10,675	\$17,713	\$18,670
CAPITAL							
510-5185 CAPITAL CONTRIBUTIONS	70,045	28,900	28,900	20,000	20,000	20,000	51,421
TOTAL CAPITAL	\$70,045	\$28,900	\$28,900	\$20,000	\$20,000	\$20,000	\$51,421
TOTAL SANITATION COLLECTION	\$213,978	\$188,968	\$204,012	\$180,383	\$120,546	\$176,779	\$215,305

CITY OF TULIA
APPROVED OPERATING BUDGET
OCTOBER 1ST, 2019

SANITATION DISPOSAL

150-SANITATION FUND

Maintains responsibility for landfill operations including collecting/recording landfill fees. Operates heavy equipment to cover trash and refuse pursuant to applicable regulations. Maintains dumpsters through repair and repainting programs.

	FY 2016	FY 2017	FY 2018	CURRENT	-----FY 2019-----	Y-T-D	PROJECTED	FY 2020
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET

BUDGETED POSITIONS (FTE'S)

Landfill Operator	2	2	2	2	2	2	2	2
SUBTOTAL	2							

There is a third full-time landfill position budgeted that is a hourly-only position.

PERSONNEL

512-1111 SUPERVISIONAL SALARIES	29,408	30,050	30,592	30,042	21,223	31,204	30,642
512-1112 OPERATIONAL SALARIES	32,558	34,937	34,663	43,651	28,016	42,180	44,054
512-1113 EXTRA HELP/OVERTIME	4,483	3,627	8,233	2,500	4,859	6,511	3,000
512-1115 ASSOCIATIONAL DUES/MEETINGS	111	686	459	1,000	111	149	1,000
512-1116 EMPLOYEE INSURANCE	6,837	8,270	8,708	12,112	7,418	10,969	12,878
512-1117 SOCIAL SECURITY	4,859	5,051	5,482	6,030	3,997	6,112	6,103
512-1118 TMRS	8,138	9,702	6,610	6,451	4,388	6,507	6,384
512-1121 LONGEVITY	990	1,038	1,086	1,134	750	1,134	1,182
512-1122 EDUCATIONAL	1,150	1,150	600	1,200	400	600	600
TOTAL PERSONNEL	\$88,534	\$94,511	\$96,433	\$104,120	\$71,162	\$105,366	\$105,843

SUPPLIES

512-2121 OFFICE SUPPLIES	681	40	589	750	0	150	750
512-2122 CLOTHING SUPPLIES	914	1,391	1,842	1,500	2,677	2,677	1,500
512-2123 OIL & GAS SUPPLIES	9,538	15,968	16,094	10,000	11,216	12,073	10,000
512-2124 MINOR TOOLS	59	186	645	300	331	443	300
512-2134 OTHER SUPPLIES	23,950	17,271	1,587	1,000	1,172	1,571	1,500
512-2146 RECYCLING	1,065	0	1,105	0	0	0	0
TOTAL SUPPLIES	\$36,207	\$34,856	\$21,862	\$13,550	\$15,396	\$16,914	\$14,050

MAINTENANCE

512-3131 MAINTENANCE BUILDINGS	219	327	323	200	24	200	200
512-3141 MAINT OTHER STRUCT/IMPR	475	1,978	5,357	0	1,045	1,400	1,000
512-3143 MAINTENANCE MACHINERY	617	1,947	2,077	2,000	1,169	1,567	2,000
512-3145 MAINT. MOTOR VEHICLES	440	2,678	261	1,000	649	870	1,000
512-3146 MAINT OTHER VEHICLES	5,106	2,031	1,448	9,000	3,788	8,076	9,000
TOTAL MAINTENANCE	\$6,857	\$8,961	\$9,466	\$12,200	\$6,675	\$12,113	\$13,200

CONTRACTUAL

512-4142 PROPERTY/EQUIP. INSURANCE	3,348	3,930	3,755	3,604	3,604	3,604	3,604
512-4143 SPECIAL SERVICES	713	470	6,201	6,250	5,520	5,535	3,750
512-4147 TELEPHONE SERVICE	537	520	572	623	348	523	623
512-4148 ELECTRIC SERVICE	828	977	912	1,100	761	1,100	1,100
512-4159 INSPECTION SERVICES	6,987	5,286	5,817	7,000	2,776	5,719	6,000
512-4160 INTEREST EXPENSE	0	0	0	0	0	0	0
TOTAL CONTRACTUAL	\$12,413	\$11,183	\$17,257	\$18,577	\$13,009	\$16,481	\$15,077

CAPITAL

512-5185 CAPITAL CONTRIBUTIONS	50,000	88,691	88,691	88,691	88,691	88,691	88,691
TOTAL CAPITAL	\$50,000	\$88,691	\$88,691	\$88,691	\$88,691	\$88,691	\$88,691

TOTAL SANITATION DISPOSAL	\$194,011	\$238,202	\$233,709	\$237,138	\$194,933	\$239,565	\$236,861
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CITY OF TULIA
APPROVED OPERATING BUDGET
OCTOBER 1ST, 2019

FUND SUMMARY

150-SANITATION FUND

	FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 ACTUAL	-----FY 2019-----			FY 2020 APPROVED BUDGET
				CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	
REVENUES							
CONTRACT SERVICES	\$541,561	\$557,667	\$536,199	\$583,378	\$369,285	\$560,157	\$585,364
PERMITS/FEES/LICENSES	\$91,448	\$86,907	\$74,611	\$81,771	\$38,780	\$80,647	\$84,276
INTEREST/PENALTY	\$95	\$934	\$2,248	\$1,400	\$1,859	\$3,491	\$3,500
MISC. REVENUE	\$22,607	\$21,257	\$39,755	\$32,665	\$38,557	\$57,367	\$58,104
OTHER SOURCES	\$40,739	\$76,656	-\$5,443	\$0	\$0	\$0	\$0
TRANSFERS	-\$292,384	-\$208,061	-\$211,049	-\$75,183	-\$35,006	-\$75,183	-\$77,528
TOTAL	\$696,450	\$743,421	\$647,370	\$699,214	\$448,481	\$626,479	\$653,716
EXPENDITURES							
	FUNCTION						
SANITATION COLLECTION	\$213,978	\$188,968	\$204,012	\$180,383	\$120,546	\$176,779	\$215,305
SANITATION DISPOSAL	\$194,011	\$238,202	\$233,709	\$237,138	\$194,933	\$239,565	\$236,861
TOTAL	\$407,989	\$427,170	\$437,721	\$417,521	\$315,479	\$416,344	\$452,166
	CATEGORY						
PERSONNEL	\$164,062	\$189,237	\$189,542	\$195,274	\$135,206	\$201,037	\$202,357
SUPPLIES	\$58,311	\$60,636	\$48,210	\$42,250	\$29,237	\$44,339	\$42,750
MAINTENANCE	\$32,318	\$25,443	\$46,152	\$32,200	\$18,661	\$28,083	\$33,200
CONTRACTUAL	\$33,253	\$34,263	\$36,226	\$39,106	\$23,684	\$34,194	\$33,748
CAPITAL	\$120,045	\$117,591	\$117,591	\$108,691	\$108,691	\$108,691	\$140,112
TOTAL	\$407,989	\$427,170	\$437,721	\$417,521	\$315,479	\$416,344	\$452,166
FUND RESERVE CHANGE	\$288,461	\$316,251	\$209,649	\$281,693	\$133,002	\$210,135	\$201,550

CITY OF TULIA
APPROVED OPERATING BUDGET
OCTOBER 1ST, 2019

	-----FY 2019-----					FY 2020	
	FY 2016	FY 2017	FY 2018	CURRENT	Y-T-D	PROJECTED	APPROVED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET
WATER/SEWER REVENUES							
PERMITS/FEES/LICENSES							
400-4309 RECONNECT FEES	2,325	1,620	1,948	2,000	968	1,375	2,000
400-4311 PLUMBING PERMITS	2,648	3,098	3,223	3,500	1,475	2,125	3,500
TOTAL PERMITS/FEES/LICENSES	\$4,973	\$4,718	\$5,171	\$5,500	\$2,443	\$3,500	\$5,500
INTEREST/PENALTY							
400-4400 INTEREST REVENUE	554	2,595	5,438	3,000	5,024	6,732	8,000
400-4410 PENALTIES	0	0	0	0	0	0	0
TOTAL INTEREST/PENALTY	\$554	\$2,595	\$5,438	\$3,000	\$5,024	\$6,732	\$8,000
WATER/SEWER REVENUE							
400-4500 SALE OF WATER	873,525	960,478	988,491	1,142,062	707,089	1,087,285	1,142,062
400-4501 SEWER CHARGES	502,223	526,216	548,847	578,297	373,293	566,777	607,089
400-4502 WATER TAPS	1,549	577	1,055	1,000	221	296	1,000
TOTAL WATER/SEWER REVENUE	\$1,377,297	\$1,487,271	\$1,538,393	\$1,721,359	\$1,080,603	\$1,654,358	\$1,750,151
MISCELLANEOUS REVENUE							
400-4700 MISC. REVENUE	1,093	3,093	-10	2,300	5,500	5,500	3,370
400-4704 FARM INCOME	16,050	8,000	16,000	16,050	8,050	16,050	16,050
400-4705 CASH LONG/SHORT	0	0	0	0	0	0	0
TOTAL MISC. REVENUE	\$17,143	\$11,093	\$15,990	\$18,350	\$13,550	\$21,550	\$19,420
OTHER SOURCES							
400-4900 BAD DEBT EXPENSE	24,201	-4,761	-13,810	0	101	135	0
400-4902 GRANT REVENUE	0	0	0	0	0	0	0
400-4903 TRANSFERS IN	330,808	223,529	197,893	37,487	6,047	37,487	76,989
TOTAL OTHER SOURCES	\$355,009	\$218,768	\$184,083	\$37,487	\$6,148	\$37,622	\$76,989
TOTAL REVENUES	\$1,754,976	\$1,724,445	\$1,749,075	\$1,785,696	\$1,107,768	\$1,723,762	\$1,860,059
TRANSFERS							
500-9900 TRANSFERS OUT	-156,274	-121,521	-210,541	-137,228	-66,743	-137,228	-142,092
500-9901 FINANCIAL POLICY TRANSFER	-168,356	-84,744	-231,103	0	0	0	0
515-9999 CAPITALIZED EXPENSES							
TOTAL TRANSFERS	-\$324,630	-\$206,265	-\$441,644	-\$137,228	-\$66,743	-\$137,228	-\$142,092

CITY OF TULIA
APPROVED OPERATING BUDGET
OCTOBER 1ST, 2019

NON DEPARTMENTAL

200-WATER/SEWER FUND

Accounts for depreciation of water/wastewater fixed assets pursuant to applicable accounting standards.

EXPENDITURES	FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 ACTUAL	-----FY 2019-----			FY 2020 APPROVED BUDGET
				CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	
CAPITAL							
500-5895 DEPRECIATION EXPENSE	106,132	126,142	213,464	0	0	0	0
TOTAL CAPITAL	\$106,132	\$126,142	\$213,464	\$0	\$0	\$0	\$0
TOTAL NON DEPARTMENTAL	\$106,132	\$126,142	\$213,464	\$0	\$0	\$0	\$0

CITY OF TULIA
APPROVED OPERATING BUDGET
OCTOBER 1ST, 2019

PUBLIC WORKS

200-WATER/SEWER FUND

The Public Works Director supervises the staff, administers the budget and maintains responsibility for the work performed by the Water, Sewer, Sanitation, Streets and Parks Departments of the City. The Director provides technical advice to the City Manager and elected officials on a wide variety of issues and represents the City in regional and cooperative efforts involving the Public Works Dept.

EXPENDITURES	-----FY 2019-----					PROJECTED YEAR END	FY 2020 APPROVED BUDGET
	FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL		
BUDGETED POSITIONS (FTE'S)							
Public Works Director	0	0	0	1	1	1	1
SUBTOTAL	0	0	0	1	1	1	1
PERSONNEL							
513-1111 SUPERVISIONAL SALARIES	0	0	7,000	60,000	8,000	28,625	58,140
513-1115 ASSOCIATIONAL DUES/MEETINGS	0	0	0	2,000	0	0	4,000
513-1116 EMPLOYEE INSURANCE	0	0	1,548	6,217	591	1,866	6,579
513-1117 SOCIAL SECURITY	0	0	879	4,590	570	2,190	4,448
513-1118 TMRS	0	0	863	6,660	852	2,916	6,327
513-1121 LONGEVITY	0	0	0	0	0	0	0
513-1122 EDUCATIONAL	0	0	0	0	0	0	0
TOTAL PERSONNEL	\$0	\$0	\$10,290	\$79,467	\$10,013	\$35,597	\$79,494
SUPPLIES							
513-2121 OFFICE SUPPLIES	863	924	0	700	19	1,700	700
513-2122 CLOTHING SUPPLIES	0	0	0	1,000	176	236	1,000
513-2123 OIL & GAS SUPPLIES	42	149	202	100	68	391	3,000
513-2124 MINOR TOOLS	404	557	665	1,200	74	99	1,000
513-2125 CLEANING SUPPLIES	516	336	509	600	122	163	200
513-2130 BULK FUEL	5,818	6,648	8,594	0	-5,505	-7,377	0
513-2131 BOTANICAL SUPPLIES	2,096	800	1,750	2,000	150	2,000	2,000
513-2134 OTHER SUPPLIES	2,013	3,327	1,648	2,000	2,220	2,975	2,000
TOTAL SUPPLIES	\$11,752	\$12,741	\$13,368	\$7,600	-\$2,676	\$187	\$9,900
MAINTENANCE							
513-3131 MAINTENANCE BUILDINGS	84,133	78,085	76,623	3,000	2,044	2,739	3,000
513-3143 MAINTENANCE MACHINERY	521	2,211	2,698	700	1,654	2,217	700
513-3144 MAINTENANCE RADIOS	449	0	0	1,000	0	0	500
513-3145 MAINTENANCE MOTOR VEHICLES	0	0	613	2,000	0	150	1,500
513-3151 MAINT HEATING/AIR CONDIT.	106	265	0	250	0	250	250
513-3153 MAINT PUMPS/MOTORS	0	65	0	0	0	0	0
TOTAL MAINTENANCE	\$85,209	\$80,626	\$79,934	\$6,950	\$3,698	\$5,356	\$5,950
CONTRACTUAL							
513-4142 INSURANCE-PROP, LIAB & OTHER	127	122	153	163	163	163	163
513-4143 SPECIAL SERVICES	6,883	7,352	5,800	10,000	5,425	5,425	8,000
513-4144 ADVERTISING	0	0	1,210	150	0	0	150
513-4145 PAYMENT IN LIEU OF TAXES	59,984	63,292	63,316	71,428	35,714	71,428	74,402
513-4147 TELEPHONE SERVICE	777	739	728	800	477	925	1,000
513-4148 ELECTRICAL SERVICE	694	577	787	1,000	560	878	1,000
513-4149 WATER SERVICE	0	9	38	60	8	43	60
513-4151 GAS SERVICE	2,504	4,380	2,405	3,500	0	0	2,500
513-4155 OTHER MISC. SERVICE	18	362	576	500	484	648	500
TOTAL CONTRACTUAL	\$70,987	\$76,833	\$75,013	\$87,601	\$42,831	\$79,510	\$87,775
CAPITAL							
513-5185 CAPITAL CONTRIBUTIONS	0	0	0	0	0	0	0
TOTAL CAPITAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL PUBLIC WORKS	\$167,948	\$170,200	\$178,605	\$181,618	\$53,866	\$120,650	\$183,119

CITY OF TULIA
APPROVED OPERATING BUDGET
OCTOBER 1ST, 2019

WATER

200-WATER/SEWER FUND

Maintain water pumping and distribution system for approximately 1,950 residential and commercial customers. Includes maintenance and repair of water well pumping equipment, booster stations and the water distribution line system. This involves the installation, maintenance and replacement of pumps, lines and valves. Completes work orders driven by customer complaints on water system. Performs meter reading duties as needed.

EXPENDITURES	FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 ACTUAL	-----FY 2019----- CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	FY 2020 APPROVED BUDGET
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BUDGETED POSITIONS (FTE'S)

Water Operator	2	2	2	2	2	2	2
Maintenance Worker	0	0	0	0	0	0	0
SUBTOTAL	2						

PERSONNEL

514-1111 SUPERVISORIAL SALARIES	0	0	0	0	0	0	0
514-1112 OPERATIONAL SALARIES	51,966	53,002	53,570	54,325	36,307	54,350	58,064
514-1113 EXTRA HELP/OVERTIME	5,058	5,967	4,277	5,000	3,459	5,070	5,000
514-1115 ASSOCIATIONAL DUES/MEETINGS	1,160	1,770	65	1,000	1,114	1,493	1,500
514-1116 EMPLOYEE INSURANCE	7,229	8,836	9,302	12,116	7,572	12,116	12,895
514-1117 SOCIAL SECURITY	4,412	4,596	3,956	4,634	3,028	4,546	4,877
514-1118 TMRS	8,452	10,331	3,555	6,679	4,263	6,054	6,895
514-1121 LONGEVITY	301	499	514	446	292	446	494
514-1122 EDUCATIONAL	600	400	0	600	0	0	0
TOTAL PERSONNEL	\$79,178	\$85,401	\$75,239	\$84,800	\$58,543	\$84,075	\$89,725

SUPPLIES

514-2121 OFFICE SUPPLIES	154	57	0	0	0	0	0
514-2122 CLOTHING SUPPLIES	376	8	1,817	1,500	222	298	1,500
514-2123 OIL & GAS SUPPLIES	4,384	4,700	4,682	4,000	3,709	4,970	4,000
514-2124 MINOR TOOLS	3,269	5,274	7,322	4,000	1,088	1,459	3,000
514-2126 CHEMICAL SUPPLIES	7,488	11,419	15,102	5,500	6,101	8,175	6,500
514-2131 BOTANICAL SUPPLIES	1,400	2,800	1,275	1,400	0	1,513	1,400
514-2134 OTHER SUPPLIES	1,792	1,431	457	1,000	760	1,019	1,000
TOTAL SUPPLIES	\$18,863	\$25,689	\$30,655	\$17,400	\$11,880	\$17,434	\$17,400

MAINTENANCE

514-3131 MAINTENANCE BUILDINGS	4,366	721	145	4,000	93	1,125	3,000
514-3134 MAINT WALKS/DRIVES/FENCES	0	2,600	2,005	1,000	27	336	1,000
514-3136 MAINT RESERVOIRS/STORAGE	0	567	151	16,000	0	9,000	3,000
514-3137 MAINT STREETS/ALLEYS	0	0	0	0	0	0	0
514-3143 MAINTENANCE MACHINERY	4,558	530	4,072	3,000	452	1,000	2,000
514-3144 MAINTENANCE RADIOS	0	0	0	0	0	0	0
514-3145 MAINTENANCE MOTOR VEHICLES	1,177	1,499	1,009	2,500	1,594	2,136	2,500
514-3146 MAINT OTHER VEHICLES	958	1,197	1,617	3,000	3,113	4,171	3,000
514-3149 MAINT WATER LINES	33,098	62,779	36,703	60,000	27,955	47,459	55,000
514-3152 MAINT FIRE HYDRANTS	3,638	0	17	10,000	0	2,000	8,000
514-3153 MAINT PUMPS/MOTORS	3,581	35,436	26,454	27,254	3,806	15,101	20,000
514-3154 MAINT WATER WELLS	3,268	41,396	64,607	30,000	437	2,586	20,000
TOTAL MAINTENANCE	\$54,644	\$146,725	\$136,780	\$156,754	\$37,477	\$84,914	\$117,500

EXPENDITURES	FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 ACTUAL	-----FY 2019-----		PROJECTED YEAR END	FY 2020 APPROVED BUDGET
				CURRENT BUDGET	Y-T-D ACTUAL		

CONTRACTUAL

514-4142 INSURANCE-PROP, LIAB & OTHER	10,672	10,366	12,055	12,444	12,444	12,444	12,444
514-4143 SPECIAL SERVICES	317	890	16,050	39,284	285	15,381	29,284
514-4144 ADVERTISING	223	0	0	0	0	0	0
514-4147 TELEPHONE SERVICE	2,514	1,681	1,635	2,450	1,365	2,068	2,450
514-4148 ELECTRICAL SERVICE	76,866	101,526	97,079	80,000	45,607	81,113	80,000
514-4153 ENGINEERING SERVICE	0	0	3,388	2,500	0	2,500	2,500
514-4156 WATER BOND/PURCHASES	230,150	240,823	239,216	345,311	281,480	345,311	443,146
514-4159 INSPECTION SERVICES	9,275	9,132	10,388	10,000	10,301	13,803	11,000
514-4168 DWSRF EXPENSE	0	0	0	0	0	0	0
TOTAL CONTRACTUAL	\$330,017	\$364,418	\$379,811	\$491,989	\$351,482	\$472,620	\$580,824

CAPITAL

514-5185 CAPITAL CONTRIBUTIONS	190,096	159,496	159,496	159,496	159,496	159,496	193,966
TOTAL CAPITAL	\$190,096	\$159,496	\$159,496	\$190,096	\$159,496	\$159,496	\$193,966

CONTRACTS FOR SERVICES

514-8181 GRANT MATCH TRANSFERS	0	0	0	0	0	0	0
TOTAL CONTRACTS FOR SERV.	\$0						

TOTAL WATER

TOTAL WATER	\$672,798	\$781,729	\$781,981	\$941,039	\$618,878	\$818,539	\$999,415
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CITY OF TULIA
APPROVED OPERATING BUDGET
OCTOBER 1ST, 2019

SEWER

200-WATER/SEWER FUND

Maintain sewer line collection, lift stations and lagoon sewer treatment plant for approximately 1,800 residential and commercial customers. Intall and repair sewer lines, manholes and lift stations. Complete work orders driven by customer complaints on sewer collection system. Performs meter reading duties as needed.

EXPENDITURES	FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 ACTUAL	CURRENT BUDGET	-----FY 2019----- Y-T-D ACTUAL	PROJECTED YEAR END	FY 2020 APPROVED BUDGET
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BUDGETED POSITIONS (FTE'S)

Sewer Operator

2	2	2	2	2	2	2	2
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PERSONNEL

515-1112 OPERATIONAL SALARIES	52,073	53,623	53,315	56,085	32,550	47,128	60,246
515-1113 EXTRA HELP/OVERTIME	7,503	12,066	10,447	6,500	5,592	7,094	6,500
515-1115 ASSOCIATIONAL DUES/MEETINGS	0	361	0	1,000	1,165	1,165	1,200
515-1116 EMPLOYEE INSURANCE	7,230	8,792	9,919	12,124	6,204	9,499	12,905
515-1117 SOCIAL SECURITY	4,061	4,370	4,775	4,922	2,967	4,149	5,244
515-1118 TMRS	8,918	11,551	4,408	7,098	4,282	5,526	7,417
515-1121 LONGEVITY	933	982	1,030	1,078	713	1,078	1,126
515-1122 EDUCATIONAL	480	480	480	480	320	480	480
TOTAL PERSONNEL	\$81,198	\$92,225	\$84,374	\$89,287	\$53,793	\$76,119	\$95,118

SUPPLIES

515-2121 OFFICE SUPPLIES	0	0	0	0	0	0	0
515-2122 CLOTHING SUPPLIES	581	685	1,141	1,500	790	1,058	1,500
515-2123 OIL & GAS SUPPLIES	4,001	4,823	4,594	4,000	2,932	3,929	4,000
515-2124 MINOR TOOLS	74	369	935	500	237	418	500
515-2126 CHEMICAL SUPPLIES	1,022	849	2,179	1,000	3,202	3,590	2,000
515-2131 BOTANICAL SUPPLIES	1,025	1,094	1,600	1,000	0	2,688	2,500
515-2134 OTHER SUPPLIES	825	1,122	529	500	215	389	500
TOTAL SUPPLIES	\$7,528	\$8,942	\$10,978	\$8,500	\$7,376	\$12,072	\$11,000

MAINTENANCE

515-3131 MAINTENANCE BUILDINGS	0	0	7	0	0	0	0
515-3133 MAINTNENANCE SANIT SEWERS	2,856	2,885	3,355	5,500	4,749	6,363	5,500
515-3138 MAINT SEWAGE DISPOSAL PLT.	2,646	1,493	0	3,000	565	757	3,000
515-3143 MAINTENANCE MACHINERY	4,628	2,980	406	3,000	3,517	4,713	3,000
515-3144 MAINTENANCE RADIOS	0	0	0	0	0	0	0
515-3145 MAINTENANCE MOTOR VEHICLES	1,903	8,855	2,105	2,000	9,150	10,261	3,000
515-3146 MAINT OTHER VEHICLES	10	221	10	1,200	0	0	750
515-3148 MAINT INSTRUMENTS	0	0	0	0	0	0	0
515-3153 MAINT PUMPS/MOTORS	11,050	13,078	4,111	14,000	2,292	5,071	12,000
TOTAL MAINTENANCE	\$23,093	\$29,512	\$9,994	\$28,700	\$20,273	\$27,165	\$27,250

CONTRACTUAL

515-4142 INSURANCE-PROP, LIAB & OTHER	1,518	1,506	1,589	2,315	2,315	2,315	2,315
515-4143 SPECIAL SERVICES	355	5,661	2,563	11,000	0	0	1,000
515-4144 ADVERTISING	222	0	0	300	0	0	150
515-4147 TELEPHONE SERVICE	2,114	2,165	2,291	2,400	1,500	2,282	2,400
515-4148 ELECTRICAL SERVICE	36,151	50,579	45,968	44,000	29,228	43,859	44,830
515-4153 ENGINEERING SERVICE	600	1,738	938	3,000	0	3,000	3,000
515-4159 INSPECTION SERVICES	1,994	1,814	1,934	3,000	1,684	1,994	2,000
515-4166 BOND EXPENSE	229,216	229,826	92,004	93,940	85,484	93,940	106,574
515-4167 LIFT STATION	25,000	19,655	0	0	0	0	0
515-4168 CWSRF EXPENSE	0	0	0	0	0	0	0
TOTAL CONTRACTUAL	\$297,170	\$312,944	\$147,287	\$159,955	\$120,211	\$147,390	\$162,269

CAPITAL

515-5185 CAPITAL CONTRIBUTIONS	32,000	0	28,750	30,000	30,000	30,000	0
TOTAL CAPITAL	\$32,000	\$0	\$28,750	\$30,000	\$30,000	\$30,000	\$0

TOTAL SEWER

	\$440,989	\$443,623	\$281,383	\$316,442	\$231,653	\$292,746	\$295,637
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CITY OF TULIA
APPROVED OPERATING BUDGET
OCTOBER 1ST, 2019

FARM

200-WATER/SEWER FUND

The City leases to experienced farmers a small farm adjacent to the sewer treatment plant. This farm is irrigated by effluent from the lagoon treatment plant operated by the City. The effluent must meet applicable state standards and be used by the contract farmer within the guidelines established in the contract with the City and in accordance with state laws and regulations.

EXPENDITURES	FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 ACTUAL	-----FY 2019-----		FY 2020 APPROVED BUDGET
				CURRENT BUDGET	Y-T-D ACTUAL	
PERSONNEL						
519-1113 EXTRA HELP/OVERTIME	0	0	0	0	0	0
TOTAL PERSONNEL	\$0	\$0	\$0	\$0	\$0	\$0
SUPPLIES						
519-2123 OIL & GAS SUPPLIES	0	0	0	0	0	0
519-2124 MINOR TOOLS	0	0	0	0	0	0
519-2126 CHEMICAL SUPPLIES	0	0	0	0	0	0
519-2127 MECHANICAL SUPPLIES	0	0	0	0	0	0
519-2131 BOTANICAL SUPPLIES	27,469	10,392	4,000	10,000	10,500	10,000
TOTAL SUPPLIES	\$27,469	\$10,392	\$4,000	\$10,000	\$10,500	\$10,000
MAINTENANCE						
519-3143 MAINTENANCE MACHINERY	13,248	19,829	12,452	15,000	10,170	15,000
519-3146 MAINT OTHER VEHICLES	0	0	0	0	0	0
519-3153 MAINT PUMPS/MOTORS	0	4,500	0	1,000	0	1,000
TOTAL MAINTENANCE	\$13,248	\$24,329	\$12,452	\$16,000	\$10,170	\$16,000
CONTRACTUAL						
519-4142 PROPERTY/EQUIP. INSURANCE	78	78	82	82	82	82
519-4144 ADVERTISING	0	0	0	0	0	0
519-4147 TELEPHONE SERVICE	1,553	2,078	2,056	2,400	1,554	2,400
519-4148 ELECTRICAL SERVICE	0	0	0	0	0	0
519-4149 WATER SERVICE	0	0	0	100	0	100
TOTAL CONTRACTUAL	\$1,631	\$2,156	\$2,138	\$2,582	\$1,636	\$2,582
CAPITAL						
519-5185 CAPITAL CONTRIBUTIONS	0	0	0	0	0	0
TOTAL CAPITAL	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL FARM	\$42,348	\$36,877	\$18,590	\$28,582	\$22,306	\$28,582

CITY OF TULIA
APPROVED OPERATING BUDGET
OCTOBER 1ST, 2019

FUND SUMMARY

200-WATER/SEWER FUND

	FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 ACTUAL	-----FY 2019-----			FY 2020 APPROVED BUDGET
				CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	
REVENUES							
PERMITS/FEES/LICENSES	\$4,973	\$4,718	\$5,171	\$5,500	\$2,443	\$3,500	\$5,500
INTEREST/PENALTY	\$554	\$2,595	\$5,438	\$3,000	\$5,024	\$6,732	\$8,000
WATER/SEWER REVENUE	\$1,377,297	\$1,487,271	\$1,538,393	\$1,721,359	\$1,080,603	\$1,654,358	\$1,750,151
MISC. REVENUE	\$17,143	\$11,093	\$15,990	\$18,350	\$13,550	\$21,550	\$19,420
OTHER SOURCES	\$355,009	\$218,768	\$184,083	\$37,487	\$6,148	\$37,622	\$76,989
TRANSFERS	-\$324,630	-\$206,265	-\$441,644	-\$137,228	-\$66,743	-\$137,228	-\$142,092
TOTAL	\$1,430,346	\$1,518,180	\$1,307,431	\$1,648,468	\$1,041,025	\$1,586,534	\$1,717,967
EXPENDITURES							
	FUNCTION						
NON DEPARTMENTAL	\$106,132	\$126,142	\$213,464	\$0	\$0	\$0	\$0
MUNICIPAL GARAGE	\$167,948	\$170,200	\$178,605	\$181,618	\$53,866	\$120,650	\$183,119
WATER	\$672,798	\$781,729	\$781,981	\$941,039	\$618,878	\$818,539	\$999,415
SEWER	\$440,989	\$443,623	\$281,383	\$316,442	\$231,653	\$292,746	\$295,637
FARM	\$42,348	\$36,877	\$18,590	\$28,582	\$22,306	\$26,292	\$28,582
TOTAL	\$1,430,215	\$1,558,571	\$1,474,023	\$1,467,681	\$926,703	\$1,258,227	\$1,506,753
	CATEGORY						
PERSONNEL	\$160,376	\$177,626	\$169,903	\$253,554	\$122,349	\$195,791	\$264,337
SUPPLIES	\$65,612	\$57,764	\$59,001	\$43,500	\$27,080	\$40,193	\$48,300
MAINTENANCE	\$176,194	\$281,192	\$239,160	\$208,404	\$71,618	\$131,062	\$166,700
CONTRACTUAL	\$699,805	\$756,351	\$604,249	\$742,127	\$516,160	\$701,685	\$833,450
CAPITAL	\$328,228	\$285,638	\$401,710	\$220,096	\$189,496	\$189,496	\$193,966
CONTRACTS FOR SERVICES	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$1,430,215	\$1,558,571	\$1,474,023	\$1,467,681	\$926,703	\$1,258,227	\$1,506,753
FUND RESERVE CHANGE	\$131	-\$40,391	-\$166,592	\$180,787	\$114,322	\$328,307	\$211,214

CITY OF TULIA
APPROVED OPERATING BUDGET
OCTOBER 1ST, 2019

	-----FY 2019-----					FY 2020	
	FY 2016	FY 2017	FY 2018	CURRENT	Y-T-D	PROJECTED	APPROVED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET
<u>ELECTRIC REVENUES</u>							
<u>PERMITS/FEES/LICENSES</u>							
400-4308 PAYROLL ADMIN. FEES	0	0	0	0	0	0	0
400-4309 RECONNECT FEES	2,325	1,620	1,948	2,000	968	1,375	2,000
400-4312 ELECTRIC PERMITS/LICENSE	1,483	650	750	1,000	715	958	1,000
400-4314 TOWER RENT REVENUE	0	0	0	0	0	0	0
TOTAL PERMITS/FEES/LICENSES	\$3,808	\$2,270	\$2,698	\$3,000	\$1,683	\$2,333	\$3,000
<u>INTEREST/PENALTY</u>							
400-4400 INTEREST REVENUE	949	6,283	12,552	12,000	12,147	16,277	16,000
400-4410 PENALTIES	0	0	0	0	0	0	0
TOTAL INTEREST/PENALTY	\$949	\$6,283	\$12,552	\$12,000	\$12,147	\$16,277	\$16,000
<u>ELECTRIC REVENUE</u>							
400-4600 SALE OF ELECTRICITY	1,292,227	1,239,493	1,147,398	1,472,744	866,737	1,332,244	1,443,510
400-4601 FUEL ADJUSTMENT	1,698,416	2,026,359	1,953,981	1,900,000	1,103,958	1,811,425	1,900,000
400-4602 SECURITY LIGHTS	34,250	35,080	34,944	34,500	23,143	34,320	34,500
TOTAL ELECTRIC REVENUE	\$3,024,893	\$3,300,932	\$3,136,323	\$3,407,244	\$1,993,838	\$3,177,989	\$3,378,010
<u>MISCELLANEOUS REVENUE</u>							
400-4700 MISC. REVENUE	575	704	4,898	300	1,807	2,421	2,179
400-4702 SALE OF ASSETS	0	0	0	0	0	0	0
400-4704 UNAPPLIED CREDITS	3,376	8,671	-1,330	0	17,962	3,000	0
TOTAL MISC. REVENUE	\$3,951	\$9,375	\$3,568	\$300	\$19,769	\$5,421	\$2,179
<u>OTHER SOURCES</u>							
400-4900 BAD DEBT EXPENSE	-7,769	-13,975	-15,563	0	100	135	0
400-4902 GRANT REVENUE	0	0	0	0	0	0	0
400-4903 TRANSFERS IN	75,940	97,635	20,705	33,834	16,033	33,834	34,629
400-4904 LONG TERM CAPITAL TRANSFS. I	0	0	0	0	0	0	0
400-4990 AMP BALANCES	0	0	0	0	0	0	0
TOTAL OTHER SOURCES	\$68,171	\$83,660	\$5,142	\$33,834	\$16,133	\$33,969	\$34,629
TOTAL REVENUES	\$3,101,772	\$3,402,520	\$3,160,283	\$3,456,378	\$2,043,570	\$3,235,989	\$3,433,819
<u>TRANSFERS</u>							
542-9900 TRANSFERS	-237714	-219426	-252044	-309746	-137143	-309746	-\$310,920
542-9901 FINANCIAL POLICY TRANSFER	-168,356	-190,673	-113,267	0	0	0	0
TOTAL TRANSFERS	-\$406,070	-\$410,099	-\$365,311	-\$309,746	-\$137,143	-\$309,746	-\$310,920

CITY OF TULIA
APPROVED OPERATING BUDGET
OCTOBER 1ST, 2019

ELECTRIC ADMINISTRATION

300-ELECTRIC FUND

The Electric Director supervises the staff, administers the budget and maintains responsibility for the work performed by the Electric Department of the City. The Director provides technical advice to the City Manager and elected officials on a wide variety of issues and represents the City in regional and cooperative efforts involving the Electric Dept.

EXPENDITURES	-----FY 2019-----						FY 2020 APPROVED BUDGET
	FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	
BUDGETED POSITIONS (FTE'S)							
Electric Director	1	1	1	1	1	1	1
SUBTOTAL	1	1	1	1	1	1	1
PERSONNEL							
540-1111 SUPERVISORIAL SALARIES	62,611	63,248	25,667	70,100	46,723	70,057	71,503
540-1112 OPERATIONAL SALARIES	0	0	0	0	0	0	0
540-1113 EXTRA HELP/OVERTIME	1,090	0	0	0	0	0	0
540-1115 ASSOCIATIONAL DUES/MEETINGS	777	1,062	45	4,000	74	1,100	4,000
540-1116 EMPLOYEE INSURANCE	3,820	4,277	1,310	6,251	3,937	6,298	6,639
540-1117 SOCIAL SECURITY	4,920	4,849	1,245	5,401	3,498	5,359	5,462
540-1118 TMRS	9,762	11,237	2,037	7,837	4,951	7,138	7,770
540-1121 LONGEVITY	1,829	1,720	0	0	0	0	0
540-1122 EDUCATIONAL	600	550	0	0	0	0	0
TOTAL PERSONNEL	\$85,409	\$86,943	\$30,304	\$93,589	\$59,183	\$89,952	\$95,375
SUPPLIES							
540-2121 OFFICE SUPPLIES	245	37	38	500	0	100	500
540-2122 CLOTHING SUPPLIES	0	14	0	750	249	334	750
540-2123 OIL & GAS SUPPLIES	0	0	0	0	0	0	0
540-2134 OTHER SUPPLIES	190	0	0	350	53	70	350
TOTAL SUPPLIES	\$435	\$51	\$38	\$1,600	\$302	\$504	\$1,600
MAINTENANCE							
540-3142 MAINT OF OFFICE EQUIP.	1,168	1,118	1,162	1,200	717	960	1,200
540-3144 MAINTENANCE RADIOS	0	0	0	100	0	0	100
540-3145 MAINTENANCE MOTOR VEHICLES	0	0	0	500	21	28	500
TOTAL MAINTENANCE	\$1,168	\$1,118	\$1,162	\$1,800	\$738	\$988	\$1,800
CONTRACTUAL							
540-4142 PROPERTY/EQUIP. INSURANCE	50	57	58	66	66	66	66
540-4143 SPECIAL SERVICES	590	991	770	950	400	800	950
540-4147 TELEPHONE SERVICE	1,320	1,135	1,171	1,450	1,386	2,183	2,000
TOTAL CONTRACTUAL	\$1,960	\$2,183	\$1,999	\$2,466	\$1,852	\$3,049	\$3,016
CAPITAL							
540-5185 CAPITAL CONTRIBUTIONS	0	0	0	0	0	0	0
540-5895 DEPRECIATION EXPENSE	0	0	0	0	0	0	0
TOTAL CAPITAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0
SUBTOTAL	\$88,972	\$90,295	\$33,503	\$99,455	\$62,075	\$94,493	\$101,790
TRANSFERS							
*540-9900 TRANSFERS	0	0	0	0	0	0	0
TOTAL TRANSFERS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL PUBLIC WORKS ADMIN.	\$88,972	\$90,295	\$33,503	\$99,455	\$62,075	\$94,493	\$101,790

CITY OF TULIA
APPROVED OPERATING BUDGET
OCTOBER 1ST, 2019

ELECTRIC

300-ELECTRIC FUND

The Electric Department is responsible for installing and maintaining all electric lines and equipment needed to operate an electric system for approximately 2,200 residential and commercial customers. Staff is always on duty to respond to trouble calls. Installs and maintains all the control systems for the wells, pumps and motors of the water and sewer system.

EXPENDITURES	FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 ACTUAL	-----FY 2019-----			FY 2020
				CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	APPROVED BUDGET

BUDGETED POSITIONS (FTE'S)

Electric Lineworker	4	4	4	4	4	4	4
Groundworker	2	2	2	1	1	1	1
SUBTOTAL	6	6	6	5	5	5	5

PERSONNEL

542-1111 SUPERVISIONAL SALARIES	0	0	0	0	0	0	0
542-1112 OPERATIONAL SALARIES	159,155	144,427	155,523	177,170	106,137	152,277	174,326
542-1113 EXTRA HELP/OVERTIME	31,757	37,149	33,585	30,000	22,241	32,481	30,000
542-1115 ASSOCIATIONAL DUES/MEETINGS	9,106	11,976	10,557	15,000	8,860	11,872	15,000
542-1116 EMPLOYEE INSURANCE	16,440	19,629	26,090	30,494	18,293	27,502	32,389
542-1117 SOCIAL SECURITY	13,956	13,200	13,588	16,139	9,465	14,134	15,931
542-1118 TMRS	27,891	30,454	22,640	23,328	13,440	18,827	22,575
542-1121 LONGEVITY	3,190	2,088	2,099	2,196	1,453	2,193	2,292
542-1122 EDUCATIONAL	1,790	1,260	1,650	1,200	1,400	1,900	1,225
TOTAL PERSONNEL	\$263,285	\$260,183	\$265,732	\$295,527	\$181,289	\$261,186	\$293,737

SUPPLIES

542-2121 OFFICE SUPPLIES	7	287	4	500	0	100	500
542-2122 CLOTHING SUPPLIES	1,303	2,516	4,024	6,000	7,434	7,434	6,000
542-2123 OIL & GAS SUPPLIES	9,780	10,827	11,988	10,000	7,627	10,221	10,000
542-2124 MINOR TOOLS	9,810	2,483	4,783	4,000	725	1,971	4,000
542-2125 CLEANING SUPPLIES	0	0	9	50	0	25	50
542-2126 CHEMICAL SUPPLIES	123	10	0	150	0	0	150
542-2127 MECHANICAL SUPPLIES	0	0	0	0	0	0	0
542-2128 EDUCATIONAL SUPPLIES	44	0	0	100	0	0	100
542-2131 BOTANICAL SUPPLIES	1,620	2,154	1,870	2,000	0	1,875	2,000
542-2132 TRAFFIC SUPPLIES	3,721	8,886	4,402	7,500	0	3,750	6,500
542-2133 ELECTRIC SUPPLIES	928	765	886	1,000	866	1,161	1,000
542-2134 OTHER SUPPLIES	2,060	4,455	2,472	3,000	2,180	2,921	3,000
TOTAL SUPPLIES	\$29,396	\$32,383	\$30,438	\$34,300	\$18,832	\$29,458	\$33,300

MAINTENANCE

542-3131 MAINTENANCE BUILDINGS	0	0	0	0	0	0	0
542-3132 MAINT ELECTRIC LINES	16,087	9,653	42,503	40,000	17,647	23,647	40,000
542-3144 MAINTENANCE RADIOS	0	0	155	0	0	0	0
542-3145 MAINTENANCE MOTOR VEHICLES	10,306	8,429	8,674	6,500	5,142	6,891	7,000
542-3146 MAINT OTHER VEHICLES	2,561	927	5,288	3,500	967	1,596	3,000
542-3147 MAINT METERS	0	0	0	0	0	0	0
542-3151 MAINT HEATING/AIR CONDIT.	0	134	150	0	0	0	0
542-3153 MAINT PUMPS/MOTORS	0	0	0	0	0	0	0
542-3156 MAINT OTHER EQUIP.	18,771	19,501	22,476	20,000	13,674	19,998	20,000
TOTAL MAINTENANCE	\$47,725	\$38,644	\$79,246	\$70,000	\$37,430	\$52,132	\$70,000

EXPENDITURES	FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 ACTUAL	-----FY 2019-----			FY 2020
				CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	APPROVED BUDGET
CONTRACTUAL							
542-4142 PROPERTY/EQUIP. INSURANCE	10,339	10,750	11,762	12,571	12,571	12,571	12,571
542-4143 SPECIAL SERVICES	9,201	9,489	8,446	10,000	6,975	9,347	10,000
542-4144 ADVERTISING	930	1,751	1,798	1,750	440	2,775	1,750
542-4145 PAYMENT IN LIEU OF TAXES	223,204	223,448	223,644	241,946	120,974	241,946	240,367
542-4147 TELEPHONE SERVICE	1,239	1,031	1,048	1,200	964	1,470	1,400
542-4148 ELECTRICAL SERVICE	3,272	3,685	3,447	3,000	2,211	3,170	3,200
542-4149 WATER SERVICE	110	93	96	100	63	84	100
542-4151 GAS SERVICE	4,340	3,587	4,441	4,500	1,939	2,998	4,500
542-4153 ENGINEERING SERVICE	0	0	4,940	5,000	256	5,342	5,000
542-4154 TRANSLATOR SERVICE	6,479	8,354	9,963	6,500	6,262	9,194	6,500
542-4157 ELECTRIC PURCHASES	1,805,386	2,045,955	1,952,565	1,900,000	925,174	1,811,425	1,900,000
542-4166 WTMPA EXPENSES	6,000	6,000	6,000	6,000	3,500	6,000	6,000
542-4167 GRANT EXPENDITURES	0	0	0	0	0	0	0
542-4890 BOND EXPENSE	213,250	219,750	216,150	338,781	297,948	338,781	331,807
TOTAL CONTRACTUAL	\$2,283,750	\$2,533,893	\$2,444,300	\$2,531,348	\$1,379,277	\$2,445,103	\$2,523,195
CAPITAL							
542-5185 CAPITAL CONTRIBUTIONS	20,000	20,000	20,000	20,000	20,000	20,000	20,000
542-5895 DEPRECIATION EXPENSE	20,497	22,243	120,599	0	0	0	0
TOTAL CAPITAL	\$40,497	\$42,243	\$140,599	\$20,000	\$20,000	\$20,000	\$20,000
TOTAL ELECTRIC	\$2,664,653	\$2,907,346	\$2,960,315	\$2,951,175	\$1,636,828	\$2,807,879	\$2,940,233

CITY OF TULIA
APPROVED OPERATING BUDGET
OCTOBER 1ST, 2019

FUND SUMMARY

300-ELECTRIC FUND

	FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 ACTUAL	-----FY 2019-----			FY 2020 APPROVED BUDGET
				CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	
REVENUES							
PERMITS/FEES/LICENSES	\$3,808	\$2,270	\$2,698	\$3,000	\$1,683	\$2,333	\$3,000
INTEREST/PENALTY	\$949	\$6,283	\$12,552	\$12,000	\$12,147	\$16,277	\$16,000
ELECTRIC REVENUE	\$3,024,893	\$3,300,932	\$3,136,323	\$3,407,244	\$1,993,838	\$3,177,989	\$3,378,010
MISC. REVENUE	\$3,951	\$9,375	\$3,568	\$300	\$19,769	\$5,421	\$2,179
OTHER SOURCES	\$68,171	\$83,660	\$5,142	\$33,834	\$16,133	\$33,969	\$34,629
TRANSFERS	-\$406,070	-\$410,099	-\$365,311	-\$309,746	-\$137,143	-\$309,746	-\$310,920
TOTAL	\$2,695,702	\$2,992,421	\$2,794,972	\$3,146,632	\$1,906,427	\$2,926,243	\$3,122,899
EXPENDITURES							
	FUNCTION						
PUBLIC WORKS ADMINISTRATION	\$88,972	\$90,295	\$33,503	\$99,455	\$62,075	\$94,493	\$101,790
ELECTRIC	\$2,664,653	\$2,907,346	\$2,960,315	\$2,951,175	\$1,636,828	\$2,807,879	\$2,940,233
TOTAL	\$2,753,625	\$2,997,641	\$2,993,818	\$3,050,630	\$1,698,903	\$2,902,372	\$3,042,023
	CATEGORY						
PERSONNEL	\$348,694	\$347,126	\$296,036	\$389,116	\$240,472	\$351,138	\$389,112
SUPPLIES	\$29,831	\$32,434	\$30,476	\$35,900	\$19,134	\$29,962	\$34,900
MAINTENANCE	\$48,893	\$39,762	\$80,408	\$71,800	\$38,168	\$53,120	\$71,800
CONTRACTUAL	\$2,285,710	\$2,536,076	\$2,446,299	\$2,533,814	\$1,381,129	\$2,448,152	\$2,526,211
CAPITAL	\$40,497	\$42,243	\$140,599	\$20,000	\$20,000	\$20,000	\$20,000
TRANSFERS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$2,753,625	\$2,997,641	\$2,993,818	\$3,050,630	\$1,698,903	\$2,902,372	\$3,042,023
FUND RESERVE CHANGE	-\$57,923	-\$5,220	-\$198,846	\$96,002	\$207,524	\$23,871	\$80,876

YTD ACTUAL IS AS OF MAY 31ST, 2018

CITY OF TULIA
CAPITAL REQUESTS REPORT

FUND	ACCT.#	ACCOUNT NAME	ITEM REQUESTED				AMOUNT
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POLICE

100-507-5185	POLICE CAPITAL	2020 Ford Interceptor					\$45,428
		Computer System Upgrade					\$35,500
							\$0
Subtotal							\$80,928

FIRE

100-508-5185	FIRE CAPITAL	Fire Station - Painting					\$7,000
Subtotal							\$7,000

STREET

100-509-5185	STREET CAPITAL						\$0
							\$0
							\$0
Subtotal							\$0

PARK

100-511-5185	PARK CAPITAL						\$0
							\$0
Subtotal							\$0

SANITATION COLLECTION

150-510-5185	SANITATION COLL. CAPITAL	Dumpsters					\$20,000
							\$0
		2019 Freightliner Trash Truck			New		\$31,421
Subtotal							\$51,421

SANITATION DISPOSAL

150-512-5185	SANITATION DISP. CAPITAL	Landfill Maintenance					\$50,000
							\$0
		Track Loader					\$38,691
Subtotal							\$88,691

WATER

200-514-5185	WATER CAPITAL	Wtr Contract					\$133,831
		Backhoe					\$19,191
		2019 F250 S/C w/utility box					\$40,944
Subtotal							\$193,966

WASTEWATER

200-515-5185	WASTEWATER CAPITAL						\$0
							\$0
Subtotal							\$0

ELECTRIC

300-542-5185	ELECTRIC CAPITAL	Bucket truck					\$20,000
							\$0
Subtotal							\$20,000

(\$10,000 Pymt on purchase of each bucket truck)

Subtotal **\$20,000**

TOTAL **\$442,006**

CITY OF TULIA INTRA-FUND TRANSFERS

Attachment A

The City of Tulia requested budget includes a General Fund and three enterprise funds (Sanitation, W/S & Electric). All city employees are paid through budgeted appropriations from these funds. Enterprise Funds are used in governmental accounting to maintain a separate record of governmental activities that could be operated as a separate business funded by their own dedicated revenue sources. The General Fund is designed to account for services that are vital but cannot be funded through a sufficient amount of revenue related to the services provided. General Fund operations are primarily funded by tax revenue.

The Legislative, Administrative, Finance, Utility Billing/Reception, Building Maintenance and Electric Administration provide staff services to more than one city fund. In governmental accounting transfers are used to allocate expenses to funds other than the base fund in which these services are budgeted.

The City of Tulia has a great deal of control over maintaining financial sound enterprise funds because of its ability to enact charges for these services. The transfer analysis is a way to make sure that the "overhead costs" related to General Fund services are included in the enterprise fund's rate base. In the past the City has done some very basic transfer type activity by budgeting the City Secretary's wages and benefits in the Electric Fund, the Billing Clerk's wages and benefits in the Water/Sewer Fund and the Electric Director's wages/benefits split between the Electric and Water/Sewer Funds. The viability of these transfers is easily refuted. The transfers shown below are based on an average of the expenditures and the staffing of the involved funds. There is always room for discussion of the fairness of a transfer system but this method allows the discussion to occur on viable grounds.

BASE FUND	TRANSFER FORMULA	GENERAL	SANITATION	W/S	ELECTRIC	EDC	TOTAL
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SERVICE

LEGISLATIVE	General	Staff		\$17,355	\$34,735	\$72,225		\$124,315
CITY MANAGER	General	CM/ED		\$7,996	\$15,999	\$33,266	\$9,500	\$66,761
CITY SECRETARY	General	Staff		\$5,316	\$10,640	\$22,123		\$38,079
BUILDING MTCE.	General	Staff		\$2,099	\$4,201	\$8,735		\$15,035
FINANCE	General	Staff		\$11,087	\$22,189	\$46,137		\$79,412
UT. BILLING/REC.	General	Billing		\$21,086	\$42,155	\$105,431		\$168,673
ELECTRIC ADMIN.	Electric	Electric	\$16,368	\$6,087	\$12,174			\$34,629
PUBLIC WKS ADMIN	Pub. Wks.	Pub. Wks.	\$17,482	\$6,501		\$13,003		\$36,986
	TOTAL		\$33,850	\$77,528	\$142,092	\$300,920		\$563,890
				6.41%	12.83%	26.67%	7.62%	
				7.12%	14.25%	29.63%		
				12.00%	23.99%	60.00%		
			16.08%	5.98%		11.96%		
			16.08%	5.98%	11.96%			

FORMULAS

CM/ED

STAFF

BILLING

PUB. WKS.

ELECTRIC

CITY OF TULIA PILOT ANALYSIS

Attachment B

PILOT is the acronym for "payment in lieu of taxes. Many municipalities that have enterprise funds utilize PILOT to compensate the General Fund for lost franchise tax revenue that could have been collected from an enterprise fund if that activity had been in the private sector. For example, in FY 2015 the City will collect approximately \$143,500 from our local gas and communications utilities. The traditional basis for these franchise fees is that they are compensation for use of the public ROW. Another rationale for payment in lieu of taxes is to compensate the City for the large sum the City could obtain from the sale of the enterprise fund and its assets. A third argument I have heard from proponents of PILOT is that a private sector company generates annual dividend income for its share holders. An example of this is XCEL Energy, who paid a \$0.70 per share annual dividend in 2014 that was 5.8% of the September 26, 2014 price per share. There is no established standard for PILOT. In the Approved Budget I have proposed that we utilize the PILOT program again based on 7% of actual electric revenue, 4% of actual water/sewer revenue and 2% of actual sanitation revenue.

