

**TULIA CITY COUNCIL  
TUESDAY JANUARY 11, 2022  
AT 6:00 P.M.  
TULIA CITY HALL, CITY COUNCIL CHAMBERS**

**1. Call to Order and Quorum Call**

_____ Dusty George, Mayor	_____ City Manager
_____ Israel ‘Bibo’ Ramirez	_____ City Secretary
_____ Jay Smith	_____ Finance Director
_____ Jed Owens	_____ City Attorney
_____ Greg Needham	_____ Public Works Director
	_____ Chief of Police
	_____ Electric Director

**2. Presentations and Public Comment** (Public Comments is limited to 3 minutes per speaker.)

**3. Consider action on the Consent Agenda** (usually approval of council meeting minutes will be placed under consent agenda along with non-controversial items that may have already been discussed or routinely handled in the past. This may include resolutions but not ordinances. A council member may remove an item from the consent agenda and place it on the Discussion and Action agenda before a vote on the Consent Agenda items.)

- CONSIDER AND APPROVE MINUTES FROM THE DECEMBER 14, 2021 MEETING

**4. Items for Discussion and Action**

- a. PRESENTATION ATMOS ENERGY REGARDING GAS LINE PROJECT
- b. CONSIDER ACTION ON PROCLAMATION “TULIA TEXAS SCHOOL CHOICE WEEK” JANUARY 23-29, 2022
- c. DISCUSS, CONSIDER, AND TAKE ACTION ON AN AGREEMENT FOR ELECTION ADMINISTRATION BETWEEN THE CITY OF TULIA AND SWISHER COUNTY

**5. Announcements**

## **6. Adjournment**

The City Council of the City of Tulia reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Section 551.071 (Consultation with Attorney), 551.072 (Deliberation about Real Property), 551.073 (Deliberation about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.087 (Economic Development)

This agenda was posted on or before January 7, 2022 by 5:00 p.m.

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Kristina Solomon, City Secretary

STATE OF TEXAS           X  
COUNTY OF SWISHER    X  
CITY OF TULIA            X

ON the 14<sup>th</sup> day of December, 2021, the City Council of the City of Tulia met in the City Council Chambers at 6:00 p.m.

Present were:           Dusty George                   Mayor  
                          Israel ‘Bibo’ Ramirez        Mayor ProTem  
                          Jed Owens                    Council Member  
                          Jay Smith                    Council Member  
                          Gregory Needham            Council Member

Also present were:    Kristina Solomon            City Secretary  
                          Russell Proctor            Public Works Director  
                          Brandon Franco            Chief of Police  
                          James Davis                Finance Director  
                          Brian West                 Electric Director  
                          Steve Rohde                City Attorney

Absent was:            BJ Potts                      City Manager

**1. Call to Order and Quorum Call Work Session**

Dusty George called the meeting to order at 6:00 p.m. in the City Council Chambers.

**2. Presentations and Public Comment** (Public Comment is limited to 3 minutes per speaker.)

No comments at this time

**3. Consider action on the Consent Agenda** (usually approval of council meeting minutes will be placed under consent agenda along with non-controversial items that may have already been discussed or routinely handled in the past. This may include resolutions but not ordinances. A council member may remove an item from the consent agenda and place it on the Discussion and Action agenda before a vote on the Consent Agenda items.)

- CONSIDER AND APPROVE MINUTES FROM THE NOVEMBER , 2021 MEETING
- CONSIDER AND APPROVE QUARTERLY REVENUE AND EXPENSE REPORT

Greg Needham made a motion to approve the consent agenda as presented. A second was made by Jay Smith and passed with a 5-0 vote.

#### **4. Items for Discussion and Action**

- a. PRESENTATION BY ALEX GUERREO, PANHANDLE REGIONAL PLANNING COMMISSION - HUD SECTION 3, GOALS AND REQUIREMENTS AS IT RELATES TO THE CITY OF TULIA TEXAS CDBG FAST FUND PROJECT #7220056 (2 FIRE TRUCKS).

Paige with PRPC was present to review the goals and requirements as it relates to the City of Tulia CDBG fast fund project.

- b. RESOLUTION 2021-04 AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) FOR CONSIDERATION OF FUNDING UNDER THE ASSISTANCE TO FIREFIGHTERS GRANT (AFG) PROGRAM AND AUTHORIZING THE CITY MANAGER TO REPRESENT THE CITY IN ALL MATTERS PERTAINING TO THIS.

Jeremy Earl was present to inform the council and staff on the grant request and the city's 5% match if approved.

Greg Needham made a motion to approve Resolution 2021-04 authorizing the submission of a grant application to the Federal Emergency Management Agency for consideration of funding under the assistance to firefighters grant program and authorizing the City Manager to represent the city in all matters pertaining to the grant. A second was made by Jed Owens and passed with a 5-0 vote.

- c. PRESENTATION BY FIRE CHIEF JEREMY EARL ON THE TULIA VOLUNTEER FIRE DEPARTMENT'S BILLING PROGRAM.

Jeremy stated the fire department has a new software that allows for a more efficient way to submit fire reports and to be able to report to the insurance companies for payment.

- d. RESOLUTION 2021-05 AUTHORIZING THE SUBMISSION OF A FY 2022 REGIONAL SOLID WASTE GRANT'S PROGRAM APPLICATION TO THE PANHANDLE REGIONAL PLANNING COMMISSION AND AUTHORIZING THE CITY MANAGER TO REPRESENT THE CITY IN ALL MATTERS PERTAINING TO THIS.

The program will bring money from recycled waste to be shared between 27 counties.

Greg Needham made a motion to approve Resolution 2021-05 authorizing the submission of a regional solid waste grant program application to PRPC and authorizing the City Manager to represent the city in all matters pertaining to this. A second was made by Jed Owens and passed with a 5-0 vote.

e. PRESENTATION BY BRIAN WEST ON THE CITY OF TULIA ELECTRIC REBUILD UPDATE

Brian gave an update to the council on the electric department and rebuild

**5. Announcements**

- TML REGION 2 QUARTERLY MEETING- save the date
- Steve Rohde spoke on the situation with the Sheriff's department
- Consider goals for 2022
- Deltoro's interested in a memorial bench to be put at Conner Park
- City employee Christmas party Thursday at noon

**6. Adjournment**

With no further business to discuss the meeting was adjourned at 7:45 p.m.

\_\_\_\_\_  
Mayor, Dusty George

ATTEST:

\_\_\_\_\_  
City Secretary, Kristina Solomon

**CITY OF TULIA, TEXAS PROCLAMATION**  
**TULIA, TEXAS SCHOOL CHOICE WEEK**

**WHEREAS** all children in Tulia, Texas should have access to the highest-quality education possible; and

**WHEREAS** Tulia, Texas recognizes the important role that an effective education plays in preparing all students in Tulia, Texas to be successful adults; and

**WHEREAS** Tulia, Texas is home to a multitude of high quality public and nonpublic schools from which parents can choose for their children, in addition to families who educate their children from home; and

**WHEREAS**, education variety not only helps to diversify our economy, but also enhances the vibrancy of our community; and

**WHEREAS** Tulia, Texas has many high-quality teaching professionals in all types of school settings who are committed to educating our children; and

**WHEREAS**, School Choice Week is celebrated across the country by millions of students, parents, educators, schools and organizations to raise awareness of the need for effective educational options;

**NOW, THEREFORE**, We, Tulia, Texas Mayor and Council do hereby recognize January 23- January 29, 2022 as Tulia, Texas School Choice Week, and now call this observance to the attention of all of our citizens.

**DATED THIS DAY:** \_\_\_\_\_, 2022

\_\_\_\_\_  
Mayor Dusty George

\_\_\_\_\_  
Mayor ProTem Israel 'Bibo' Ramirez

\_\_\_\_\_  
Jay Smith

\_\_\_\_\_  
Jed Owens

\_\_\_\_\_  
Greg Needham

**ATTEST:** \_\_\_\_\_  
City Secretary Kristina Solomon

## JOINT ELECTIONS AGREEMENT

This agreement is entered into by and between SWISHER COUNTY, TEXAS, CITY OF TULIA, CITY OF KRESS, TULIA INDEPENDENT SCHOOL DISTRICT, KRESS INDEPENDENT SCHOOL DISTRICT and SWISHER MEMORIAL HOSPITAL DISTRICT acting by and through their governing bodies. The Joint Elections Administrator will function under the supervision of the Joint Elections Commission and Swisher County will operate as the fiscal agent.

NOW, THEREFORE, in consideration of the premises, the county and political subdivisions do agree as follows:

1. All political subdivisions agree to reimburse the county each year for the Elections Administrator's salary, annual election equipment hardware maintenance and support fees, firmware license, maintenance and support fees, software license, maintenance and support fees, bond and the Joint Elections Administrator's attendance at the annual election law seminar in Austin.
2. All political subdivisions further agree to pay, in addition to the annual amount set out above, all expenses of each election they hold, including, but not limited to, election judges/clerks, ballots, software programming, supplies, newspaper publication(s), postage to send voting media to the vendor to code, postage to mail ballots by mail and lease of voting machines. Each political subdivision agrees to pay their pro-rata share directly to the election judges/clerks for working during early voting and/or election day. All other expenses will be paid by the county then invoiced to each of the political subdivisions.
3. The Joint Elections Administrator will be the Early Voting Clerk for political subdivisions holding an election. Voting by mail will be conducted by the Early Voting Clerk. The Elections Administrator will also procure and distribute all necessary election supplies.
4. In the event one or more of the political subdivisions cancels an election, the Joint Elections Administrator will be notified and the political subdivision will provide the "ORDER OF CANCELLATION" form to the Joint Elections Administrator.
5. In the event that an election is postponed by the political subdivision(s), any expenses incurred prior to the date the Election Administrator is informed of the postponed election will be the responsibility of the political subdivision(s).
6. Voting equipment (ES&S D200 Precinct Scanner and ExpressVote BDM), which are compliant with Section 61.012 of the Texas Election Code, will be leased to the political subdivision by the County. The voting equipment will be tested by the Joint Elections Administrator prior to each election. The Joint Elections Administrator and appointed central counting personnel will accumulate and tabulate the votes after the election and the results will be provided to each political subdivision for canvassing.

7. If an election is held with a “City” political subdivision, the last two days of early voting will be from 7:00 am to 7:00 pm each day which will also include any other political subdivisions jointly holding an election with the “City”.
8. The Annual Voting System Filing Report will be completed by the Elections Administrator.
9. This agreement will be approved on an annual basis.

We, the undersigned, hereby approve the Joint Elections Agreement on this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_, which will be effective January 1, 2022.

SWISHER COUNTY, TEXAS

By: \_\_\_\_\_  
Harold Keeter, County Judge

CITY OF TULIA

By: \_\_\_\_\_  
Dusty George, Mayor

JOINT ELECTIONS ADMINISTRATOR

By: \_\_\_\_\_  
Richelle Culifer, Joint Elections Administrator

Attachment: Estimate of expenses



**Estimate of Annual Fees  
For 2022**

Election Administrator’s Salary (04/21 – 03/22)	\$ 15,884.77
Annual Election Seminar Attendance in Austin (election seminar not attended this year.)	\$ 0.00
<u>Election Equipment:</u>	
Hardware Maintenance & Support Fees	\$ 2,572.50
Firmware License and Maintenance and Support Fees	\$ 1,455.00
Software License and Maintenance and Support Fees	\$ 4,375.00
Bond – Western Surety Company	<u>\$ 50.00</u>
Total Annual Cost (shared among 6 entities: Swisher County, City of Tulia, City of Kress, Tulia ISD, Kress ISD and Swisher Memorial Hospital District)	\$ 24,337.27/6

**Estimate of total annual cost which will be billed in  
May 2022. \$ 4,056.21**

Estimate of expenses for any elections held by any political subdivision:  
(Amount will be less if multiple entities have an election.)

Election Worker pay (Early Voting & Election Day)	\$ 1,400.00
Leasing of Equipment (1 for early voting and 1 for election day) \$332.50 x 2	\$ 665.00
Testing of Equipment published in Newspaper	\$ 75.00
Notice of Election Published in Newspaper	\$ 150.00
Postage to send media to vendor to code	\$ 20.00
Postage for mail ballots	\$ 44.00
Coding, Audio, Layout for voting machines	\$ 1,850.00
Ballots	<u>\$ 60.00</u>
Total (Estimate):	<u>\$ 4,264.00</u>